

Clarion County Board of Commissioners

Meeting Minutes

May 13, 2014

Those in attendance: Donna Reinsel Carol Clinger Susan Fusco Josie Schultz
Treasurer Snyder Trisha Douglas Ashley Steiner Nancy Jeannerat
Evanne Gareis (LV) Chaundra Alderette (C93/1300 radio) Jamie Best
Linda Traub Kent Kirkland Pam Kirkland John Hegburg

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as presented with the addition of the County Treasurer's report under correspondence, the motion passed.

Approval of the Minutes: dated April 22, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes dated April 22, 2014, as presented, the motion passed.

Correspondence:

- Letters were received from the state Department of Transportation (PennDOT) announcing a public officials' meeting, followed by a public display of plans for state bridge projects. The public plans will be on display from 6 p.m. to 7 p.m.:
 - 1) Tuesday, May 13, 2014, at the Limestone Township Municipal Building, located at 12496 Olean Trail Road, Summerville regarding Limestone Township's Route 2001, Piney Creek Bridge replacement project and Fenstermaker Railroad Bridge (over an abandoned railroad) removal project.
 - 2) Thursday, May 22, 2014, at the St. Petersburg Volunteer Fire Department located at 718 Main Street for the State Route 3020 Alum Rock Bridge replacement project over Turkey Run in Richland Township.
- A letter dated April 15, 2014, was received from the Department of Community and Economic Development (DCED) announcing the awarding of a grant in the amount of \$13,978 to update the county's Subdivision and Land Development Ordinance (SALDO). These funds are provided through the department's FY 2013-2014 Municipal Assistance Program (MAP).
- Municipal Notices received:
 - A letter dated April 30, 2014, was received from The EADS Group notifying the county that the Beaver Township Sewer Authority intends to submit a Department of Community and Economic Development (DCED) PA Small Water and Sewer Grant application for sewer upgrades to the Beaver Industrial Park consisting of upgrades to the pumps, control panel, electric, generator, piping, a flow meter, and installing additional fencing. This project will upgrade the facility for use with the Authority's project of sewers located in Wentlings Corner.
 - A letter was received from Gannett Fleming, Inc. of Pittsburg informing the county of the intention of Piney Creek LP/Clarion Altela Environmental Services LLC (CAES) to file an application with the state DEP for a Water Quality Management Part II permit at the Oil and Gas Well Development Wastewater Treatment Facility in Piney Township.
- A notice was received announcing a public open house to evaluate Northwest Pennsylvania's long-range transportation plan (2015-2040). The NW PA Rural Planning Organization (RPO) is responsible for the transportation planning process for the 5-county NW PA planning region (Clarion, Crawford, Forest, Venango, and Warren). The plan will coincide with the 2015 Transportation Improvement Program (TIP). Attendees are invited to participate to evaluate the goals and objectives in the plans draft, comment on the draft performance measures, identify the region's needs, and review existing conditions.
- Clarion County Treasurer's report dated April 1 through April 30, 2014. Balance as of April 30th: \$2,906,002.43.

Announcements:

- Primary Election Day, Tuesday, May 20th
- Work Session, Wednesday, May 21st at 9 a.m. in the conference room
- Election Return Board, Friday, May 23rd in the conference room
- Memorial Day Holiday, Monday, May 26th, all county offices will be closed
- Commissioners/Salary/Retirement Board meetings, Tuesday, May 27th at 9 a.m. in the conference room.

Public Concerns and Comments:

Josie Schultz from EQT Gas Company introduced herself and asked the commissioners for a few minutes at the conclusion of the meeting to update them on the Huey drilling site in Toby Township.

Business:

1. Approval of proclamations declaring May as:

a) Community Action Month

Accepting on behalf of Community Action: Sue Fusco, Community Services Director

Commissioner Brosius read the proclamation and presented it to Fusco. Commissioner Campbell stated that Clarion Jefferson Community Action does an outstanding job for Clarion County offering food, training, and weatherization. Fusco thanked the commissioners on behalf of Community Action.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the proclamation as presented, the motion passed.

b) Foster Family Month

Accepting on behalf of Clarion County Foster Families:

- 1) Jamie Best, from Parker, foster parent since 2008 and President of the Foster Parent Association
- 2) Linda Traub of Clarion, foster parent since 2006
- 3) Heidi Kasper, foster parent from Knox
- 4) Trent Kirkland, foster parent from Clarion

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve declaring May as Foster Family Month as presented, the motion passed.

Commissioner Brosius read the proclamation and introduced the guest Clarion County Foster Parents in attendance, Linda Traub, Jamie Best, and Trent and Pam Kirkland.

c) Older American Month

A proclamation will be presented to each of the four county senior centers during a program/luncheon at each center.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the four proclamations as presented, the motion passed.

2. Approval of Resolution No.7 authorizing the submission of an application for state funding from the Redevelopment Assistance Capital Program (RACP) Grant for the purpose of constructing the Villa at Water Run project located on Water Run Road in Monroe Township.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No.7 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of a cooperation agreement with WRC Senior Service for the purpose of the county serving in the capacity of a pass-through applicant for funding from the RACP.

Effective: May 13, 2014

On a motion made by Commissioner Brosius and second by Commissioner Faller to table the agreement with WRC pending further consultation with the county solicitor, the motion passed with two yes and one no.

4. Approval of two new contracts for state funding through the Department of Community and Economic Development (DCED) agreeing to compliance requirements for receiving the grant funding.

a) Community Development Block Grant (CDBG) in the amount of \$307,887.

Retroactive effective date: April 7, 2014 to April 6, 2019.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the CDBG grant agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

b) Municipal Assistance Program (MAP) grant in the amount of \$13,978.

Retroactive effective date: July 1, 2013 to June 30, 2016.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the MAP grant agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a contract with Champion Energy as the county buildings electric supplier.

Effective: June 1, 2014 Term: 36 months Cost: \$.0747/kwh

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Champion Energy as the electric supplier to county buildings at a corrected rate locked-in by the supplier at .0741, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Note: Following the meeting it was discovered that the correct amount that the supplier locked the county into is \$.07492.

6. Approval of a new contract on behalf of District Judge 18-3-04-Miller with Joni Mangiantini for office cleaning services at the office.

Effective: May 13, 2014 Cost: \$100/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Joni Mangiantini as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of a contract renewal on behalf of MH/DD Administration with the ARC of Venango and Clarion Counties for Drop-in-Center services.

Effective: July 1, 2014 to June 30, 2015 Cost: \$10,000/year County match: \$1,000

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with the ARC of Venango and Clarion Counties as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Discussion: Nancy Jeannerat, MH/DD Administrative Director, explained that with the projected set up of a mental health drop-in-center, ARC services will decrease and cost to the county will drop from \$30,000 in 2013 to \$10,000 in 2014.

- 8. Approval of amendment No.2 to the courthouse renovation/new annex professional architectural and engineering services agreement dated March 26, 2014, with EADS Group.

Effective: May 13, 2014

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve amendment No. 2 to the EADS contract as presented, the motion passed.

Discussion: Commissioner Brosius stated that this amendment is being put in place to move forward with the construction of the courthouse annex. Commissioner Faller added that it covers the needs assessment and concept design, the preliminary design, the final design, the bidding/award phase, and the construction phase of the annex.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 9. Awarding of a bid proposal for courthouse renovation/new annex geotechnical engineering services.

Three bids were received:

- a) Triad Engineering, Inc.: \$19,775
b) Raudenbush Engineering Inc.: \$24,170
c) American Geotechnical & Environmental Services, Inc: \$21,200

On a motion made by Commissioner Faller and second by Commissioner Campbell to accept and award the bid for geotechnical engineering services to Triad Engineering as presented, the motion passed. Commissioner Brosius noted that this work is for sub-exploration work on the ground where the proposed annex will be built.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 10. Approval of two new contracts with Eastern Elevator for elevator service at the Human Service Complex.

- a) Repair service Effective: May 13, 2014 Cost: \$7,985

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Eastern Elevator for repair service as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Monthly inspection (5 year contract) Effective: 5/13/2014 to 5/12/2019 Cost: \$189/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Eastern Elevator for monthly inspections of the Human Service Complex elevator as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 11. Approval of an application, submitted by Foxburg Borough, for county aid from Liquid Fuels Tax Funds for the purpose of paving Railroad Street and patching Summit Avenue/Main Street.

Requested aid amount: \$26,618 (Foxburg's correct requested aid in the motion)

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the Foxburg Liquid Fuels corrected aid request amount of \$10,000, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 12. Approval of the General Fund bills dated: April 17 through May 7, 2014, totaling \$1,759,332.58.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the payment of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 13. Approval of the budget transfers dated from April 22 to May 7, 2014, totaling \$17,572.68.

Table with 4 columns: DEPARTMENT, FROM, TO, TOTAL. Rows include DOMESTIC RELATIONS (PART TIME SALARY, CONTINGENCY RESERVE), PUBLIC DEFENDER (INVESTIGATORS), DISTRICT ATTORNEY (EXTRADITION), and a TOTAL row.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

Commissioner Campbell mentioned that his mother resides in a WRC facility.

Public Questions and Answer Period:

Erin Gareis asked for a definition of geotechnical engineering service. Holes will be drilled in the ground to gather soil/rock samples where the proposed courthouse annex will be built. The sub-surface soil/rock samples will be tested and a report generated. This will allow the contractor to know what kind of foundation that the building must be built on.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:36 a.m., the motion passed.