

# Clarion County Commissioners

## Meeting Minutes

### April 9, 2014

Those in attendance: Angi Keller Carol Clinger Nicole Salvo Roxann Tyger (CCR) Kay Rupert  
Trisha Douglas Judy Corbett Erika McNany Dan Gruver Donna Reinsel Steve Allison  
Nancy Jeannerat Cindy Callihan Evanne Gareis (LV) Scott Seeley (C News)

Roll Call: Commissioner Brosius-present Commissioner Campbell-absent Commissioner Faller-present

Approval of the Agenda:

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the agenda as presented with a correction to business item No. 10, the motion passed.

Approval of the Minutes: dated March 26, 2014.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the minutes dated March 26, 2014, as presented, the motion passed.

Correspondence:

➤ Public announcements:

- Clarion County Assistance Office personnel would like to inform Clarion County of the major services provided at the office located at 71 Lincoln Drive, Clarion. Major services include: Cash assistance, state blind pension, medical assistance, nursing home care, employment & training programs, disability advocacy program, supplemental nutrition assistance program (SNAP), and low income heating assistance program. Applicants may stop in for help with cash, food stamps, and medical assistance, Monday through Friday, 8 a.m. to 5 p.m., phone 814-226-1700 or 800-253-3488 or go online at [www.compass.state.pa.us](http://www.compass.state.pa.us).
- News release from the Pennsylvania Department of Transportation (PennDOT):
  - ✓ Clarion County Maintenance Crews to Perform Shoulder Cutting and Ditch Cleaning Operation:  
*“PennDOT’s Clarion County Maintenance Office is seeking waste material dump sites. Maintenance crews will be performing this maintenance activity along 112 miles of state-maintained roadways in Clarion County. Shoulder cutting will be performed in the north portion of the county, above I-80, as part of the cycle sectional maintenance four-year plan. Ditch cleaning will be performed along various routes county wide. The shoulder cutting operations remove excess soil and debris from unpaved shoulder areas to improve drainage and allow water to leave the roadway. The maintenance crews are seeking waste material dump sites. Property owners who are interested in receiving the fill are urged to contact the Clarion County PennDOT Office at (814)-226-8200, Monday-Friday from 8 a.m. to 4 p.m. for a release form.”*
  - ✓ Sligo Bridge replacement project in Piney Twp.  
*“Work is scheduled to begin in early April on the replacement of the structurally-deficient bridge carrying Route 68 over Licking Creek in Piney Township. Work on the project will be conducted under normal traffic with the exception of 12-foot width restriction on Route 68 in both directions between Shamrock Drive and Route 58. The project includes replacement of the bridge built in 1921 with a single span, concrete box beam as well as horizontal and vertical realignment.”*
- The third annual Armstrong Trail Fund Raising Ride to be held, rain or shine, on Saturday, May 17, 2014, beginning at 10:30 a.m. in Kittanning at the Church of God parking lot located at 629 Woodward Avenue. Bike rides: 18-mile from Kittanning to Templeton and back, 30-mile ride from East Brady to Templeton and back. Walk/short ride: 4 miles from Nautical Mile Campground, Templeton to Grays Eddy and back. BBQ lunch at Nautical Mile campground. To register contact Toni Henry at [toni.henry51@gmail.com](mailto:toni.henry51@gmail.com) or 412-759-9152.

➤ Municipal notices received:

- A letter dated March 25, 2014, was received from the state Department of Environmental Protection (DEP) announcing the approval of the proposed modification to the Closure/Post Closure Plan for County Landfill, Inc. located in Farmington Township. The modification involves changes to the leachate storage volume. In particular those changes involve the decommissioning of Tanks 1 through 4 and the construction of tank 6 and include a leachate management plan. The modification will leave County Landfill with 1,238,000 gallons of leachate storage capacity.
- A letter dated March 25, 2014, was received from Ecology and Environment, Inc. of Pittsburgh on behalf of Columbia Pipeline Group informing the county that Columbia intends to submit a state application Code Title 25 Chapter 105-GP-5, Utility Line Stream Crossings and GP-8 Temporary Road Crossing to the DEP for the Line 5040 Stream Exposure Replacement Project to remove pipeline exposure located in Porter Township.

- A letter was received from the state Commission on Crime and Delinquency (PCCD) announcing the approval of the counties application for federal Juvenile Accountability Block Grant funding for the county’s restitution program. The grant allocation totals \$10,000.

- Clarion County Treasurer's report dated March 1 through March 31, 2014.

Balance as of March 31: \$1,491,699.87

#### Announcements:

- Prison Board: Thursday, April 10<sup>th</sup> at 9 a.m. in the conference room
- Work Session: Tuesday, April 15<sup>th</sup> at 9 a.m. in the conference room
- County Holiday: Good Friday, Friday, April 18<sup>th</sup>, all county offices will be closed
- Commissioners/Salary/Retirement Board meeting: Tuesday, April 22<sup>nd</sup> at 9 a.m. in the conference room
- Clarion County Recycling Days have been scheduled for May 10<sup>th</sup> and September 13<sup>th</sup> from 9 a.m. to 1 p.m. at the county park in Paint Township.

#### Public Concerns and Comments:

There were no public concerns or comments at this meeting

#### Business:

1. Opening of proposals on behalf of the Tax Claim Bureau for title searches on properties that were not sold at the September 2012 and September 2013 tax sales.

On a motion made by Commissioner Faller and second by Commissioner Brosius to accept and award the title search project to Falcon Research & Settlement of Hawthorn the only bidder for this project. Falcon entered a cost of \$59.93 per land parcel; \$29.93 per trailer or shed on the land; \$59.93 per coal, oil, minerals; for a total not to exceed \$2846.22.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

Judy Corbett, Tax Claim Director, explained that following the title searches ordered by the judge, the sheriff can then notify creditors that they will be losing the lean on the property.

2. Awarding of the Mental Health Drop-in-Center project. Proposals were opened at the March 26<sup>th</sup> meeting.

On a motion made by Commissioner Faller and second by Commissioner Brosius to award the MH Drop-in-Center operation to Community Center for Resources (CCR) of Butler. Costs for a 4-day start up in 2014 with either a 4-day or 6-day service in 2015 are as follows:

4-day: startup cost-\$28,130.11; annualized 2014-15 cost-\$97,380.63

6-day: startup cost-\$29,037.49; annualized 2014-15 cost-\$106,297.05

Nancy Jeannerat, Administrator of Clarion County MH/DD stated that a 6 day week operation in Clarion Borough is preferred by 2015. The targeted date for opening is May 1<sup>st</sup> with startup by June 1<sup>st</sup> of 2014 at the latest.

Roxanne Tyger, Operations Manager for CCR, was in attendance and thanked the commissioners for the award. She stated that CCR is excited to set up a Drop-in-Center and is continuing to look for a central location in downtown Clarion.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

3. Adoption of Resolution No. 6 of 2014, imposing a temporary ban on outdoor burning and establishing penalties for violation of the ban.

a) The ban is put into place and will be enacted upon the written request from the district forester based upon a majority of the request of the fire chiefs and fire departments within the county.

b) The ban requires a minimum notice of 48 hours prior to the imposition and will be in effect for 30 days thereafter.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve Resolution No. 6 as presented, putting a temporary burn ban in place for enactment, as needed, at a later date, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

4. Adoption of the Clarion County Section 504 Plan of the Rehabilitation Act of 1973 (Handicapped Accessibility) outlining the administrative responsibilities and compliance actions required to continue to receive federal Community Development Block Grant (CDBG) funding.

On a motion made by Commissioner Faller and second by Commissioner Brosius to adopt Clarion County's Section 504 Plan as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

5. Adoption of a Clarion County Procurement Policy.

On a motion made by Commissioner Faller and second by Commissioner Brosius to adopt the Clarion County Procurement Policy as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

6. Approval to change the polling place in Hawthorn Borough.

Polling location as of May 20, 2014, primary election is the Calvary United Methodist Church located along Main Street.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the change of the polling place in Hawthorn Borough as presented, the motion passed.

Cindy Callihan, Director of Elections, stated that the church will be ready and will meet code once a few minor upgrades are finished.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**7. Approval of County Park (Paint Twp) ball field use/maintenance agreements.**

- a) Clarion Area School District (CASD) for the baseball field use/maintenance.

Effective: April 1, 2014 through March 31, 2019

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the agreement with CASD for the use/maintenance of the county park baseball field as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

- b) Clarion Strikers for the soccer field use/maintenance

Effective: April 1, 2014 through October 31, 2015

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the agreement with Clarion Strikers Soccer Teams for the use/maintenance of the county park soccer field as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**8. Approval of contract renewals for mowing of county property:**

- a) Cyphert's Lawn Care of Tylersburg for mowing, trimming, and debris clean up at Helen Furnace Park: \$120/as needed (No more than once every two weeks.)

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract with Cyphert's Lawn Care for the mowing/trimming/debris clean up at Helen Furnace Park as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

- b) Joe's Lawn & Mowing Services of Sligo for mowing, trimming, debris clean up at the East Brady

Overlook: \$50/per mow as needed (no more that every 10 to 14 days)

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the mowing trimming, debris cleanup at the East Brady Overlook as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

- c) Josh Anthony of Sligo for mowing/trimming at the Clarion County Cemetery located in Sligo: \$40/mow

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve a contract with Josh Anthony as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**9. Approval of a contract extension with Medical Transportation Management, Inc (MTM) of St. Louis, MO for county transportation services. Effective: April 1, 2014 through March 31, 2015.**

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract extension with MTM as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**10. Approval of an addendum to the 48-month lease on behalf of Children & Youth Services with Lenovo Financial Services additional computer ports for four new office laptop computers. Original lease for 12 office computers was approved at the March 26, 2014, meeting.**

Effective: April 10, 2014

Cost for the four computers having a port added will rise for \$464.45/month to \$467.45/month

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the addendum to the lease with Lenovo Financial as presented with a correction to the amount of the previous lease being \$464.29/month, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**11. Approval of a Memorandum of Understanding (MOU) with Clarion Area School District and Paint Township to retain the services of Fox & Fox, Inc. of Clarion and share the cost of surveying services regarding a pending tax assessment appeal.**

Effective: April 1, 2014

Cost of \$1500 will be shared: CASD-69%, County-27%, Paint Twp-4%

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the MOU with Clarion Area School District and Paint Township as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes                      Commissioner Campbell-absent                      Commissioner Faller-yes

**12. Approval of two Pennsylvania Commission on Crime and Delinquency (PCCD) grant modifications on behalf of Armstrong-Indiana-Clarion Drug and Alcohol:**

- a) Intermediate Punishment Program grant for the IP programs and Treatment Court

Project period: July 1, 2014-June 30, 2015                      Grant request: \$210,193

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the grant modification as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

- b) Restrictive Intermediate Punishment Program grant for county Treatment Court to voluntarily reduce the current year award based on funding projection for the remainder of the project period.

Project period: July 1, 2013-June 30, 2014      Grant request: \$117,060

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the grant modification as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

**13. Approval of a grant renewal through PCCD on behalf of the District Attorney for Victims of Juvenile Offenders (VOJO) grants funding.**

Effective: July 1, 2014 through June 31, 2015      Grant funding requested: \$6,318

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the VOJO grant renewal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

**14. Approval of a new grant application through PCCD on behalf of the County Sheriff.**

Effective: October 1, 2014 through December 13, 2014      Grant funding requested: \$108,540

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the new grant application as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

Note: Commissioner Brosius stated that the allocation from this grant will be used to purchase a state of the art SUV vehicle for the sheriff's staff. The dollar amount requested is the maximum for this grant and the equipment installed in the vehicle will be dependant on the grant award.

**15. Approval of amendment No. 6 to the county application and agreement for the Help America Vote Act (HAVA) of 2002 grant section 261. The HAVA grant amendment application on behalf of the Bureau of Elections is for the 2014 funding request of \$11,083.**

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve grant amendment No. 6 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes      Commissioner Campbell-absent      Commissioner Faller-yes

**16. Approval of Proclamations:**

- a) Declaring April as Sexual Assault Awareness Month
- b) Declaring April as Child Abuse Prevention Month



IT'S TIME ... TO TALK ABOUT IT! Your Voice. Our future. PREVENT SEXUAL VIOLENCE.

**It's time ... to speak up!  
Sexual Assault Awareness Month Proclamation**

Whereas, Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every community member of Clarion County; and

Whereas, Rape, sexual assault, and sexual harassment impact our community, and statistics show that one in five women and one in 71 men will be raped at some point in their lives (Black et al., 2011); and

Whereas, Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience a sexual assault before the age of 18 (Dube et al., 2005); and

Whereas, Young people experience heightened rates of sexual violence, and youth ages 12-17 were 2.5 times as likely to be victims of rape or sexual assault (Snyder & Sickmund, 2008); and

Whereas, We must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions; and

Whereas, With leadership and dedication, we can be successful in preventing sexual violence in Clarion County by increasing education, awareness, and community involvement; and

Whereas, the Commissioners of Clarion County strongly support the efforts of national, state, and local partners, and of every citizen to actively engage in public and private efforts to prevent sexual violence. It's time for all of us to take appropriate action and support one another to create a safer environment for all.

**NOW THEREFORE BE IT RESOLVED, This 9<sup>th</sup> day of April, 2014**

That we, the Commissioners of Clarion County, join advocates and communities across the country in playing an active role to prevent sexual violence. Along with the United States Government and State of Pennsylvania, we do hereby proclaim April as "Sexual Assault Awareness Month!"

Wayne R. Brosius  
Wayne R. Brosius

G. Butch Campbell  
G. Butch Campbell

Gregory A. Faller  
Gregory A. Faller

**APRIL  
CHILD ABUSE PREVENTION MONTH  
IN CLARION COUNTY**

WHEREAS, Children are the future of our community, county, state, and nation; and,

WHEREAS, Child abuse can destroy a child's dream of their future; and,

WHEREAS, Incidents of child abuse continue to increase and impact all racial, ethnic, economic, geographic, and social groups, regardless of age or gender; and,

WHEREAS, Clarion County Children and Youth Services serves children who have been victims of child abuse; and,

WHEREAS, Clarion County Children and Youth Services staff and volunteers are working toward a society free from child abuse by promoting prevention and offering educational programs to schools, community organizations, and other professionals; and,

WHEREAS, Clarion County Children and Youth Services requires commitment of community leaders and concerned citizens to provide quality services which support children who are victims of abuse and prevent other children from becoming victims of abuse,

NOW, THEREFORE, BE IT RESOLVED this 9<sup>th</sup> day of April, 2014, that the Clarion County Commissioners and Clarion County Children and Youth Services proclaim the month of April as "CHILD ABUSE PREVENTION MONTH" to heighten public awareness and community action to address the issues of child abuse in Clarion County.

Clarion County Commissioners:

Wayne R. Brosius  
Wayne R. Brosius

G. Butch Campbell  
G. Butch Campbell

Gregory A. Faller  
Gregory A. Faller

ATTEST:

Anjanette M. Keller, Chief Clerk/County Administrator

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the proclamations as presented, the motion passed.

**17. Approval to exonerate four tax payers in New Bethlehem Borough of 2014 per capita tax.**

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the tax exoneration as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes          Commissioner Campbell-absent          Commissioner Faller-yes

**18. Approval of requests for use of county property:**

- a) Farmers Market request submitted by Elise W. Deitz, Market Manager, for use of the courthouse employee parking lot, Saturday mornings, from 8:30 a.m. to noon, May 10 through October 25, 2014.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the request to hold the Farmer's Market on Saturday mornings as presented, the motion passed.

- b) Clarion County Trails Association requests the use Veterans Memorial Park to conduct the 2014 Greenways Award presentations on June 5, 2014, during National Trails Week.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the request by the County Trails Association to use the park as presented, the motion passed.

- c) National Day of Prayer request submitted by the Rev. Clara Belloit, on behalf of the Clarion Ministerium, to use the Veterans Memorial Park and Gazebo on May 1, 2014, from 11:30 a.m. to 1 p.m. for the National Day of Prayer observance.

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the request by the Ministerium to use the park and gazebo on May 1, 2014, as presented, the motion passed.

**19. Approval of the General Fund bills dated March 25 through April 7, 2014, totaling \$739,961.23.**

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the general fund bill payment as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes          Commissioner Campbell-absent          Commissioner Faller-yes

**20. Approval of the budget transfer(s) dated March 25 through April 7, 2014, totaling \$401.83.**

DEPARTMENT	FROM	TO	TOTAL
DOMESTIC RELATIONS	MATERIALS & SUPPLIES	MAINTENANCE BLDG.	\$201.83
DISTRICT ATTORNEY	EXTRADITION	TRAVEL	\$100.00
COURT	TRAVEL	PRISONER TRAVEL	\$100.00
TOTAL			\$401.83

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes          Commissioner Campbell-absent          Commissioner Faller-yes

**Other Business:**

At this time Commissioner Faller thanked CCR for its interest shown for the mental health in the county. He added that it is a big plus for constituents and consumers.

**Public Questions and Answer Period:**

Scott Seeley from the Clarion News asked what the purpose of the Medical Transportation Management is. This is transportation for those in the county on medical assistance. Seeley also questioned the VOJO grant purpose and position it covered. It is the victims of juvenile offenders grant and the grant covers the wages of the Juvenile Victim Witness Assistant position.

**Adjournment:**

On a motion made by Commissioner Faller and second by Commissioner Brosius to adjourn the meeting at 9:38 a.m., the motion passed.