

Clarion County Commissioners

Meeting Minutes

April 22, 2014

Those in attendance: David Dunn Donna Reinsel Carol Clinger
Treasurer Snyder Stephanie Wilshire Robert Cardamone
Evanne Gareis (LV) Scott Seeley (C News) Chaundra Alderette (C93/1300 radio)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented with the addition of a Workforce Investment Board (WIB) appointment to be presented in Other Business, the motion passed.

Approval of the minutes dated April 9, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes as presented, the motion passed.

Correspondence:

- News Release dated April 14, 2014, was received from the state Department of Transportation (PennDOT).
“Work is scheduled to begin later this month on the replacement of two bridges in Piney Township. The bridge carrying Route 58 over Anderson Run and the bridge carrying Route 68 over Craggs Run will be replaced. The project begins with the replacement of the bridge on Route 68. Traffic on Route 68 will be restricted to one lane controlled by temporary signals. Once this bridge is replaced, the bridge on Route 58 will be replaced, which is expected to occur in early July.”
- A school advisory was received from the state Department of Conservation and Natural Resources (DCNR), Bureau of Forestry, who will be conducting a gypsy moth suppression project in certain forested and forested-residential sections of the county this spring. For the 2014 suppression program, only privately-owned land will be treated. Four privately-owned forest stewardship areas totaling 105 acres will be treated. All four are located in north-central Knox Twp. and weather permitting will occur in the month of May.
- A letter dated April 11, 2014, was received from the Pennsylvania Emergency Management Agency (PEMA) stating that it has determined that the requested equipment is eligible under the grant program and that the county Office of Emergency Services (OES) may proceed to procure the installation of security equipment on behalf of the Northwest Central Pennsylvania Central Pennsylvania Emergency Response Group (NWCPAERG). PEMA will honor the reimbursement request for \$5,400 from the NWCPAERG’s fiduciary agent.
- A municipal notice dated April 8, 2014, was received from Gibson-Thomas Engineering Co, Inc informing the commissioners that the Rimersburg Borough Municipal Authority intends to renew its Subsidiary Water Allocation Permit with the Department of Environmental Protection (DEP) in order to continue to obtain potable water from the Borough of East Brady for distribution to existing customers of the Rimersburg Borough Municipal Authority.
- According to Twila Rifemberrick, Director of Planning/Recycling Coordinator, the DEP has sent notice that the county will receive the following amounts as reimbursement for costs to the county at three of the county electronic recycling events held in 2013. The fluctuations are reflective of the volume of materials received.
 - * May 11th\$956.77
 - * July 13th\$529.51
 - * September 14th \$640.77Total 2013 rebate: \$2,127.05

Announcements:

- Work Sessions: Tuesday, April 29th and May 6th at 9 a.m. in the conference room.
- Public Information session regarding the courthouse renovation/annex project, Monday, May 5th, 6 p.m. at the Sligo Rec Center.
- Prison Board: Thursday, May 8th at 9 a.m. in the conference room.
- Commissioners/Salary Board meeting: Tuesday, May 13th at 9 a.m. in the conference room
- Clarion County Recycling Day: Saturday, May 10th from 9 a.m. to 1 p.m. at the county park in Paint Township.

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Clarion County Link Resource Directory website presentation:

- Stephanie Wilshire, Executive Director of Clarion Area Agency on Aging, Inc.

➤ Robert A. Cardamone, Executive Director of Community Action, Inc.

Commissioner Brosius welcomed Wilshire and Cardamone to the meeting. To begin the presentation Wilshire gave a short background of how the Area Agency on Aging and Community Action formed a partnership in this project to provide agencies with human service information. Cardamone presented an overview of the directory website. The Clarion County Link Resource Directory is a collaboration of aging and disability service providers in the county. It is an information and referral, searchable online website designed to connect people with disabilities, seniors, their families, and caregivers with service providers in the county. The website: www.clarionlinkrd.com.

BUSINESS:

1. Adoption of the Clarion County Emergency Operations Plan.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the detailed County Emergency Operations Plan as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2. Approval to seek proposals (RFP) for a market analysis and financial feasibility study for a convention/civic/cultural/banquet/special events center (aka: the HUB) in the Clarion Area close to I-80.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve seeking proposals for a market analysis and financial feasibility study for the HUB as presented, the motion passed.

Discussion: Commissioner Faller stated that the commissioners are simply looking for prices for the feasibility project may not necessarily happen. The analysis is to see if the HUB is feasible to create jobs. Commissioner Brosius stated that the commissioners do not envision using tax payer money, but would like to use this as marketing tool to interest a potential company to build and own the HUB.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of an assessment appeal settlement stipulation agreement between Clarion County, Clarion Area School District, Paint Township, and Clarion Fiberboard Industries.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the assessment appeal settlement stipulation agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of a new maintenance consolidation agreement with McCleary Business Machines to include all county office copiers/printers on one contract.

Effective: April 1, through December 31, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the maintenance consolidation agreement with McCleary Business as presented, the motion passed.

Note: This action consolidates 22 separate office contracts into one agreement.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a proposal from Allegheny Mountain Research, Inc. to complete additional asbestos and lead based paint (LBP) building survey at the courthouse.

An initial survey by Allegheny Mountain Research was done in 2011 Cost: \$600

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve additional asbestos and LBP surveying at the courthouse by Allegheny Mountain Research, Inc as presented, the motion passed.

Note: This action will be in addition to the 2011 survey and will make that survey more detailed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of the General Fund bills dated April 7 through April 16, 2014 totaling \$910,045.49.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of the budget transfer(s) dated April 7 through April 16, 2014, totaling \$4,000.

| DEPARTMENT | FROM | TO | TOTAL |
|------------|----------------|---------|------------|
| TAX CLAIMS | TITLE SEARCHES | POSTAGE | \$4,000.00 |
| TOTAL | | | \$4,000.00 |

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

Approval of the appointment of Marybeth Reszkowski, Human Resources Manager for Clarion Industries, as nominated by the Clarion Chamber of Business & Industry, to the Workforce Investment Board (WIB) of Directors.

On a motion made by Commissioner Brosius and second by Commissioner Campbell to appoint Reszkowski to the WIB Board as presented, the motion passed.

Commissioner Campbell stated that Reszkowski is the final appointment for Clarion County. The new board members will meet on May 13, 2014, for the first time to elect officers.

Public Questions and Answer Period:

Evanne Gareis (LV) asked if there were any major changes to the Emergency Operations Plan. David Dunn, Homeland Security Planner, answered stating that the state now allows municipalities to adopt its own emergency plan. 24 municipalities have adopted the county plan through a resolution process. If a municipality chooses not to adopt the county plan they must go through the same process that the county does to put a plan in place. The plan will be posted on both the county and Office of Emergency web site.

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Brosius to adjourn the meeting at 9:35 a.m., the motion passed.