

# Clarion County Commissioners Minutes

## March 26, 2014

Those present: Angi Keller Carol Clinger Donna Reinsel Treasurer Snyder Trisha Douglas Lance Theiss  
Steve Allison Sandra Mateer Nancy Jeannerat Evanne Gareis (LV) Scott Seeley (Clarion News)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present  
Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

Approval of the Minutes: dated March 11, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated March 11, 2014, as presented, the motion passed.

### CORRESPONDENCE:

- A municipal notice dated March 7, 2014, was received from Gibson-Thomas Engineering Co., Inc., of Clarion informing the county that the Borough of East Brady intends to submit a National Pollutant Discharge Elimination System (NPDES) discharge permit renewal to the state Department of Environmental Protection (DEP) for the borough sewage treatment plant.
- A municipal notice dated March 18, 2014, was received from Gannett Fleming, Inc., of Mercer stating that the Redbank Valley municipal Authority intends to construct a secondary emergency intake at the Water Treatment Plant in New Bethlehem Borough. It is the Authority's intention to file an application with the state DEP for a Water Allocation permit.
- Report from Tax Claim Bureau of tax distribution from delinquent tax sale held on September 16, 2013:
  - Amount collected at 2013 sale.....\$30,345.92
  - Taxes paid to Clarion County.....\$6,051.90
  - Taxes paid to Townships/Boroughs.....\$1,273.85
  - Taxes paid to School Districts.....\$6,218.91
  - Surplus (returned to land owner).....\$16,801.26

### PUBLIC COMMENTS:

There were no public comments at this meeting

### BUSINESS:

1. Opening of proposals (RFP) for a Consumer-run Mental Health Drop-in Center.

On a motion made by Commissioner Faller and second by Commissioner Campbell to accept the proposals from two agencies and to award a contract at a later date pending review of the proposals, the motion passed.

Proposals were received from:

- a) Center for Community Resources (CCR) whose home office is located in Butler.
- b) Venango Training and Development Center (VTDC) whose home office is located in Seneca

Nancy Jeannerat, County Mental Health/Developmentally Disabled Administration Director, stated that the Drop-in-Center will be for mental health needs only, concentrating in general recovery support.

2. Approval to relocate the polling place in Hawthorn Borough.

On a motion made by Commissioner Campbell and second by Commissioner Brosius to table the relocation of the Hawthorn Borough polling place pending further discussion with the Hawthorn Fire Company concerning the present site, the motion passed.

3. Approval of a new five year contract on behalf of the Assessment Office with DEVNET, Inc. of Sycamore, Illinois for a Computer Assisted Mass Appraisal (CAMA) property tax software system.

Effective: 4/1/2014 through 4/1/2019

Cost: 2014-\$37,020 2015-\$25,130 2016 through 2019-\$21,900/year

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with DEVNET as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of a contract renewal on behalf of the Office of Emergency Services (OES) with MCM Consulting.  
Effective: March 26, 2014-March 26, 2015 Cost: \$12,500

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the MCM contract as presented with a correction to the effective date being July 1, 2014 through June 30, 2015.

Note: The cost is down from \$16,000 charged last year. MCM will now have more of a consulting role.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a service agreement on behalf of the County Buildings/Grounds with Rodgers Clock Service of Harrisburg for annual maintenance of the courthouse tower clock.

Effective: April 1<sup>st</sup>-December 31<sup>st</sup>, 2014 Cost: \$325

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the annual service by Rodgers Clock Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of a new contracts on behalf of the Public Defender's office with Attorney Sara J. Seidle of Clarion who will replace Attorney Zachary Shekell regarding two positions in that office:

- a) Duties as Post Conviction Relief Attorney (PCRA)

Effective: April 1, 2014 Cost: \$416.66/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the PCRA contract with Seidle as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Duties with respect to juvenile criminal defendants

Effective: April 14, 2014 Cost: \$1,500/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the juvenile criminal defendant contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of a new contract with Clarion Area School District for use/maintenance of the baseball fields located at the County Park in Paint Township.

Effective: 2014 baseball season Cost: County and CASD will share cost of materials.

On a motion made by Commissioner Faller and second by Commissioner Campbell to table the contract with CASD pending further review, the motion passed.

8. Approval of a Memorandum of Understanding (MOU) with the Clarion River Strikers Soccer Team (CRVS) determining maintenance duties at the county park soccer field in Paint Township.

Effective: 2014 soccer season

On a motion made by Commissioner Campbell and second by Commissioner Brosius to table the MOU with CRVS pending further review, the motion passed.

9. Approval of a request submitted by Clarion River Valley Striker (CRVS) Soccer Team to place two metal signs on the soccer field fences at the Clarion County Park in Paint Township. CRVS will be responsible for care and storage of the signs at the end of each season.

Effective: 2014 soccer season

On a motion made by Commissioner Campbell and second by Commissioner Faller to table this request and include it in the MOU for the field, the motion passed.

10. Approval of an amended MOU with Allegheny Valley Land Trust (AVLT)/Redbank Valley Trails Association (RVTA) for the purpose of serving in the role of Municipal Sponsor for the Climax Tunnel Project as required for additional state Transportation Enhancement/Transportation Alternative funding.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amended MOU with AVLT as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

11. Approval of contracts on behalf of the Children & Youth Services (CYS) with:

- a) Lenovo Financial Services to lease twelve office computers:

Effective: March 26, 2014 (48 month lease) Cost: \$464.29/month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Lenovo Financial Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Heidi Pie' for office cleaning

Effective: March 26, 2014-June 30, 2014 Cost: \$85/week

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with Heidi Pie' as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) Pentz Run Youth Services

- 1) Independent Living services

Effective: March 1, 2014-June 30, 2014 Cost: \$35,000 County match: \$3,279.50

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the IL contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2) Youth placement services

Effective: March 1, 2014-June 30, 2014 Cost: \$118.07-\$147.73/day

County match: \$23.61-\$29.55/day

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Youth placement services contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**12.** Approval of Clarion County appointments to the Work Investment Board (WIB) of Directors:

- a) Robert Cardamone, Community Action Representative
- b) Richard Baumcratz, Labor Representative
- c) Timothy Reddinger, Business Member-at-Large

On a motion made by Commissioner Campbell and second by Commissioner Faller to make the appointments to WIB as presented, the motion passed.

**13.** Approval of appointment of eight members-at-large and one county commissioner to three year terms, effective immediately, to the nine-member Clarion County Library System Board of Directors (necessary due to a change in the System's Bylaws):

- a) Joanne Vavrek of Clarion
- b) Carol Ossesia of Sligo
- c) Melissa Gruver-Crawford of New Bethlehem
- d) Ruth Lines of Knox
- e) Stefanie Best of Emlenton
- f) Karen Jordan of Rimersburg
- g) Jessica Jordan of Lucinda
- h) Ray McGunigle of Shippenville
- i) Commissioner Greg Faller

On a motion made by Commissioner Campbell and second by Commissioner Brosius to make the appointments to the County Library System Board of Directors as presented, the motion passed.

**14.** Approval of various citizen/business recognition proclamations:

- a) Clarion Chamber of Business & Industry annual awards presented to:
  - 1) Dancers Studio, Community Service Division
  - 2) Wolf's Auto Outlet, Community Service Division
  - 3) Seidle Chevrolet, Economic Development Division
  - 4) Colony Homes Employees: Jake Gatesman, Mark Redding, Jamey Lee, Darrel Wiles honored as Education Business Partners
  - 5) Tom Steiner, Volunteer of the Year
  - 6) Greg Wolf, Lifetime Achievement Award

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Chamber of Business & Industry recognition proclamations as presented, the motion passed.

b) Clarion Conservation District annual awards presented to:

- 1) George and Joan Freeman of Knox, named Woodland Managers of the Year
- 2) Clarence and Bryan Beck families/Long Acres Farms of Tionesta, named Farmers of the Year

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the recognition proclamations as presented, the motion passed.

**15.** Approval of a request submitted by Kristin Sariano on behalf of the Clarion University Come Together Clarion committee to use the Courthouse Employee parking lot, between Main and Madison Street, to host a collection drive/donation drop-off benefiting those in need in Clarion County on April 26<sup>th</sup>, 2014, from 7 a.m. to 6 p.m.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Kristin Soriano's request to use the Courthouse Employee parking lot as presented, the motion passed.

**16.** Approval of the General Fund bills dated: March 8 through March 24, 2014, totaling \$515,844.65.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

17. Approval of the budget transfer(s) for the dates of March 8 through March 24, 2014, totaling \$201.83.

DEPARTMENT	FROM	TO	TOTAL
DOMESTIC RELATIONS	MATERIALS & SUPPLIES	MAINTENANCE BLDG.	\$201.83
<b>TOTAL</b>			<b>\$201.83</b>

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

**Other Business:**

There was no other business presented at this meeting.

**Public Questions and Answer Period:**

Steve Allison asked if the effective date on the CYS contracts for Heidi Pie' and Pentz Run contracts was correct at four months. The answer was yes. Allison also asked for further explanation of the DEVNET mass appraisal. Commissioner Faller explained the DEVNET would be providing Computer Assisted Mass Appraisal (CAMA) software to combine data base with formulas and size to calculate taxes. The assessor will still be doing the assessment.

Scott Seeley asked what the CYS computers will be used for. Commissioner Campbell answered that the computers will be used by the office staff and by case workers in the field.

Evanne Gareis questioned the change for the AVL T MOU. Commissioner Faller explained that the change will not effect funding, but per PennDOT's request the MOU must reflect the change of the department name from Transportation Enhancement Funding (TEF) to Transportation Alternative Funding (TAF).

**Adjournment:**

On a motion on a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:40, the motion passed.