

# Clarion County Board of Commissioners

## Meeting Minutes

### December 9, 2014

Those present: Carol Clinger Donna Reinsel Trisha Douglas Treasurer Tess Snyder Kay Rupert  
 Nancy Jeannerat Vern Smith Randall Stahlman Fred McMullen Steve Allison  
 Evanne Gareis (press) Scott Seeley (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed without opposition.

Approval of the Minutes: dated November 26, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated November 26, 2014 as presented, the motion passed without opposition.

Correspondence:

- A letter dated November 18, 2014 was received from state Department of Public Welfare presenting the revised tentative FY 2013-2014 Medical Assistance Transportation Program (MATP) allocation in the amount of \$729,760.
- Clarion County Treasurer's report for November 2014: The treasury balance as of November 30, 2014 was \$3,599,300.01.

News Release:

- Saturday, December 13, the Clarion Civil Air Patrol will be having a memorial wreath placement ceremony at 1 p.m., in the Veteran's Memorial Park.
- Community Action, Inc.'s Crossroads Project in partnership with the state Family Support Alliance will conduct a FREE parents' and children's forum entitled "Stress Management" on Wednesday, December 17<sup>th</sup> from 1 p.m. to 3 p.m. at the Clarion County Free Library. Registration is not required. More information contact Rebekah Ferguson (814) 849-2779 or 1-800-598-3998.

Announcements:

- Prison Board of Inspectors Meeting, Thursday, December 11<sup>th</sup> at 9 a.m. at the Prison
- Wreaths Across America Ceremony, Saturday, December 13<sup>th</sup> at in the Veterans Memorial Park
- Commissioners' Work Session, Tuesday, December 16<sup>th</sup> at 9 a.m. in the conference room
- Commissioners/Salary Board Meeting, Tuesday, December 23<sup>rd</sup> at 9 a.m. in the conference room
- Christmas Holiday, Wednesday/Thursday, December 24<sup>th</sup>/25<sup>th</sup>, all county offices will be closed.

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

- Fred McMullen from National Weather Service was present to certify Clarion County as a Storm Ready County. McMullen commended Randall Stahlman and his staff for making Clarion County Storm Ready. The National Weather Service encourages counties and universities to be storm ready. Stahlman explained that the county needs this certification when the state Emergency Management Agency (PEMA) is needed during severe storms. McMullen added that counties get points toward disaster aid when certified.

Business:

**1. Adoption of the 2015 Clarion County General Fund Budget.**

On a motion made by Commissioner Faller and second by Commissioner Campbell to adopt the 2015 general fund budget of \$18,292,035 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**\*\*\*\*\*ADD A COPY OF THE BUDGET TO THE DOCKET BOOK\*\*\*\*\***

**2. Approval of the 2015 Clarion County Liquid Fuels Budget:**

2015 Liquid Fuels Budget		
Estimated Balance in Account: December 31, 2014		\$153,302
	<u>Anticipated Expenses</u>	
Bridge Inspections		\$0
Bridge Utilities/Maintenance		\$70,000
Current Encumbered Projects		\$34,000
2015 County Aid for New Projects		\$112,200
Administrative Fee		\$11,525

	<u>Anticipated Receipts</u>	Total	\$227,725
State Grants		\$115,258	
Act 44		\$1,000	
Act 89		\$744	
Interest		\$160	
Bridge Inspection Reimbursement		\$0	
		Total	\$117,162

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the 2015 Liquid Fuels Budget as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**3. Awarding of the 2014 Clarion County Liquid Fuel Municipal Grants totaling \$112,200**

- a) Farmington Township: \$20,000 for road repairs
- b) Perry Township: \$30,000 for road repairs
- c) Millcreek Township: \$7,200 for repairs to Wilcox Drive
- d) Knox Township: \$20,000 for repairs to White Oak Bridge
- e) Clarion County Park: \$35,000 for road paving

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the 2014 County Liquid Fuel Municipal Grants as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**4. Approval of contract and resolutions on behalf of the Department of Planning & Development:**

- a) Cooperation Agreement between Clarion County and Clarion Township for services performed in regards to the FFY 2014 CDBG Program by the county Department of Planning & Development on behalf of Clarion Township.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agreement with Clarion Township as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) No. 12 of 2014: Fair Housing

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 12 for Fair Housing as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) No. 13 of 2014: Approval of 2014 Community Development Block Grant (CDBG) application

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 13 CDBG grant application as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- d) Approval of a Four-Factor Analysis for Limited English Proficiency (LEP) Persons to serve as the guide to ensure language assistance to participate in, or benefit from, federally assisted programs.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Four-Factor Analysis for LEP as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- e) No. 14 of 2014: Modification on behalf of Clarion Township, to a past year, 2012 CDBG

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 14 for the modification on behalf of Clarion Township as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- f) No. 15 of 2014: Modification to Clarion County's Entitlement of 2011

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Resolution No. 15 for the modification of the county's entitlement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- g) No. 16 of 2014: Revision to Clarion County Entitlement of 2011

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve Resolution No. 16 as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**5. Approval of the terms for a three year union contract with the Teamsters Local No. 538, Court-related Employees**

Term: January 1, 2015 to December 31, 2017

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the terms of the union contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 6.** Approval of a contract renewal with NuLeaf Landscaping for a four application lawn service at the Veterans Memorial Park during the 2015 season.

Effective: 1/1/2015 concluding with 4 applications Cost: \$200/per application

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract renewal with NuLeaf Landscaping for lawn service at the memorial park as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 7.** Approval of an amendment to the contract with Center for Community Resources (CCR) for Community Hospital Integration Program/Completion of startup and Drop-in-Center.

Effective: 7/1/2014 to 6/30/2015; Cost: \$138,297.05; Grant Allocation: \$165,963; No county match

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the amendment to the CCR contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 8.** Approval of a new contract on behalf of the county Mental Health/Developmentally Disabled (MH/DD) Admin with Community Guidance Center of Indiana, Pa. for psychiatric rehabilitation.

Effective: 1/1/2015 to 6/30/2015 Cost: \$75,285 County match: \$7,500

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract with Community Guidance Center as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 9.** Approval of an amendment to the state Emergency Management Agency (PEMA) grant on behalf of the Office of Emergency Services (OES) 9-1-1 to acquire reimbursement for Knowledge Center Software in Computer Aided Dispatch (CAD).

Effective: Immediately Grant Allocation: \$4,880

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the amendment to the PEMA grant as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 10.** Approval of a three year service agreement on behalf of the Office of Emergency Services with Verizon for the building land line services.

Effective: Immediately Cost: \$1,162.12/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the service agreement with Verizon as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 11.** Approval of the General Fund bills dated: November 25 through December 8, 2014, totaling \$895,304.60.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 12.** Approval of the budget transfers for the dates of November 25 through December 8, 2014, totaling \$22,696.90.

DEPARTMENT	FROM	TO	TOTAL
SHERIFF	TRAVEL	MAINTENANCE VEHICLES	\$224.54
COUNTY BUILDINGS	RETIREMENT	ELECTRIC	\$2,500.00
CORRECTIONS	SALARIES	WORK RELEASE	\$500.00
DISTRICT COUR 18-3-03	RETIREMENT	RENT	\$380.00
COURT	TRAINING	COURT APPOINTED	\$150.00
COURT	TRAVEL	COURT APPOINTED	\$700.00
COURT	BOARD OF VIEWERS	COURT APPOINTED	\$1,000.00
COURT	MEDIATION	COURT APPOINTED	\$500.00
CORRECTIONS	SALARIES	FOOD	\$1,000.00
CORRECTIONS	SALARIES	FOOD	\$7,000.00
COMMUNICATIONS	TRAINING	MATERIALS & SUPPLIES	\$600.00
COMMUNICATIONS	TRAINING	ADVERTISING	\$150.00

CORONER	AUTOPSY	TRANSPORT	\$165.00
PUBLIC DEFENDER	TRAINING	LAW LIBRARY	\$65.00
PUBLIC DEFENDER	RETIREMENT	COURT APPOINTED	\$1,600.00
COMMUNICATIONS	TRAINING	TOWER RENT	\$1,400.00
VETERANS AFFAIRS	CONTINGENCY RESERVE	BURIAL	\$650.00
DISTRICT COURT 18-3-04	FUEL	WATER/SEWAGE	\$25.00
SHERIFF	TRAINING	VEHICLE MAINTENANCE	\$1,140.22
SHERIFF	TRAINING	TRANSPORT	\$87.43
SHERIFF	TRAINING	GASOLINE	\$79.71
DOMESTIC RELATIONS	PROFESSIONAL SERVICE	POSTAGE	\$650.00
ADMINISTRATION BUILDING	ELECTRIC	TELEPHONE	\$120.00
CENTRAL TELEPHONE	DEPT TELEPHONE	TELEPHONE	\$1,535.00
COUNTY BUILDINGS	MAINTENANCE EQUIPMENT	MATERIALS & SUPPLIES	\$475.00
TOTAL			\$22,696.90

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the county budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

**Other Business:**

There was no other business presented at this meeting.

**Public Questions and Answer Period:**

Evan Gareis asked if there were any major changes to the final budget, pay raises for non-union employees, and if the commissioners had any outlook on the budget. According to the commissioners there were no changes from the tentative budget, 2% employee raise with a few exceptions based on performance.

Scott Seeley asked if the liquid fuel grant awards covered all municipal applications, if the CCR startup had no county match, and if the Verizon contract renewal is higher than the previous contract. The commissioners answered that there is only so much money allocated through liquid fuels and it may not be enough to cover all requests and the Verizon renewal is just slightly higher. According to Nancy Jeannerat, MH/DD Director, the CCR funding is paid by CHIPP.

**Adjournment:**

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve adjourning the meeting at 9:44 a.m., the motion passed without opposition.