

Clarion County Board of Commissioners
Meeting Minutes
November 26, 2014

Those present: Carol Clinger Donna Reinsel Trisha Douglas Treasurer Snyder Kristi Ditz Keith Etzel Edie Quinn James Amato Robert Lewis Cindy Curran Nancy Banner Howie Schmader Ron Sweitzer Don Lewis Evanne Gareis (press) Scott Seeley (press) Savannah Barr (press) Ron Wilshire (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda: Two items will be presented under correspondence. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes: dated November 12, 2014 and Special Meeting held on November 17, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes from the meeting dated November 12, 2014, as presented, the motion passed without opposition.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes of the November 17, 2014, special meeting to set the salary schedule for the elected officials as presented, the motion passed without opposition.

Correspondence:

- A letter dated November 20, 2014, was received from the Secretary of Transportation announcing an award of \$780,000 in Transportation Alternatives Program (TAP) funding for the Climax Tunnel Phase III Project.
- A letter was received from the state Attorney General announcing a state reimbursement for county District Attorney's salary of \$38,476.15. This allocation fulfills the 2013 salary reimbursement. Ron Wilshire asked what amount that the county was reimbursed. The county is reimbursed for 65 percent of the DA salary.

Announcements:

- Clarion County offices will be closed on November 27 and 28 in observance of the Thanksgiving Holiday.
- Work Sessions: Tuesday, December 2 and December 16, at 9 a.m. in the Administration Building conference room.
- Commissioner/Salary/Board Meetings: Tuesday, December 9, at 9.a.m. in the Administration Building conference room.
- Clarion County Prison Board of Inspectors' meeting: Thursday, December 11, at 9 a.m. at Clarion County Corrections

Public Concerns and Comments:

Bob Lewis asked if the issue of stormwater management at the proposed courthouse renovation/annex project site had been addressed. Commissioner Faller answered that the report had been reviewed.

Stormwater drains will need to run along Madison Road and down 4th Avenue to Liberty Street to connect to the storm sewer. The issue of reducing stormwater volume would cost approx. \$350,000to \$400,000. Lewis asked for further explanation of the depth of sewage at the proposed site and how it would be stored on the site. Commissioner Campbell answered that the stormwater management at the site would meet all federal and state regulations.

Business:

1. Approval of the final design submitted by the EADS Group for the proposed county courthouse renovation and annex project.

On a motion made by Commissioner Campbell and second by Commissioner Faller not to accept the final design as submitted by the EADS Group and to look at potential redesign at a reduced cost.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Discussion: Commissioner Faller stated that the design and the stormwater management has become an issue with the project. The commissioners questioned what needs to be done and what we can afford as they move forward. Commissioner Campbell addressed the stormwater issue saying that they had a firm come in and examine the sewer system. The system at the courthouse is in poorer condition than originally thought. Commissioner Brosius added that what is needed is a second court room to replace the third floor courtroom that is too small and a place is needed to move the 9-1-1 center.

2. Approval of a new contract agreement with the state Housing Finance Agency (PHFA) to be able to access the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund (Act 105 of 2010), allocated through the Marcellus Shale impact fee legislation (Act 13 of 2012).
Effective retroactive: 11/01/2014 Grant allocation: \$14,250

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new contract agreement with the PHFA as presented the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of a contract renewal on behalf of the county Office of Emergency Services 9-1-1 with Verizon for landline services at the Office of Emergency Services
Effective: continuous Cost: \$1,162.12/month

On a motion made by Commissioner Campbell and second by Commissioner Faller to table the Verizon contract as presented, pending further review, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of a contract renewal on behalf of the Department of Planning and Development Commonwealth with Computer Recycling, LLC (Greensburg, PA) for 2015 county electronic recycling. Planned electronic recycling days: May 2nd and September 19th.

Effective: 1/01/2015 to 12/31/2015 Cost: \$1750/per event with 50% covered by a state grant.

On a motion made by Commissioner Faller and second by Commissioner Campbell to renew the contract with Computer Recycling as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a 2 year contract renewal on behalf of the county Bureau of Elections with Election IQ (Akron OH) for election management services.

Effective: January 1, 2015 to December 31, 2016 Cost: \$40,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the 2 year contract with Elections IQ as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of a contract renewal with Vision Benefits of America (Pittsburgh) for managed vision care for county employees.

Effective: 1/01/2015 to 12/31/2016

On a motion made by Commissioner Campbell and second by Commissioner Faller to renew the contract with Vision Benefits of America as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of new contracts, effective 1/01/2015 to 6/30/2015, on behalf of MH/DD/EI Administration with:

- a) Center for Community Resources (Butler) to provide Mental Health Base Service Unity, Representative Payee Services and Crisis Intervention Services.

Cost: \$392,402

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with CCR as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Roads to Recovery (Clearfield) to provide the mental health peer support services and consumer/family satisfaction team services.

Cost: \$10,245

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with Roads to Recovery as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of a new and an amendment to an old county policy, effective immediately:

- a) New policy for Clarion County Geographic Information System (GIS) regarding changes to a parcel plot on the GIS system.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new policy for GIS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Amendment to the Commitment to Clarion County Corrections Policy to include a clause pertaining to Immigrations and Customs Enforcement (ICE).

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the amendment to the Inmate Commitment Policy as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

9. Approval of a county tax refund of \$63.90 to a Strattanville Borough tax payer.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the county tax refund to the Strattanville Borough tax payer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

10. Approval of the general fund bills dated November 8th through 24th, 2014, totaling \$ \$959,874.53.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

11. Approval of the budget transfers for the dated November 8th through 24th, 2014, totaling \$35,108.23.

DEPARTMENT	FROM	TO	TOTAL
SHERIFF	TRAVEL	MAINTENANCE VEHICLES	\$596.28
CORRECTIONS	RETIREMENT	FOOD	\$10,000.00
ELECTIONS	MATERIALS & SUPPLIES	TRAVEL	\$184.00
SHERIFF	TRAVEL	MATERIALS & SUPPLIES	\$4,000.00
ADMINISTRATION BLDG	ELECTRIC	FUEL	\$500.00
PUBLIC DEFENDER	TRAINING	INVESTIGATOR	\$46.00
COUNTY BUILDINGS	CO. PARK MATERIALS & SUPPLIES	MATERIALS & SUPPLIES	\$1,000.00
COURTS	COURT REPORTER	COURT APPOINTED	\$4,800.00
ASSESSMENT	BOARD OF APPEALS	TRAVEL	\$110.00
SHERIFF	TRAVEL	GASOLINE	\$218.65
CORRECTIONS	RETIREMENT	FUEL	\$1,000.00
SHERIFF	TRAVEL	TRANSPORT	\$100.00
MISC. JUDICIAL EXPENSE	D. A. RETIREMENT	HOMICIDE CASES	\$2,500.00
VETERANS AFFAIRS	CONTINGENCY RESERVE	BURIAL EXPENSE	\$500.00
SHERIFF	TRAVEL	MATERIALS & SUPPLIES	\$400.00
CORRECTIONS	RETIREMENT	BUILDING MAINTENANCE	\$500.00
DISTRICT COURT 18-3-01	POSTAGE	CONSTABLES	\$600.00
ADULT PROBATION	DUES	DRUG TESTING	\$150.00
COMMISSIONERS	TRAINING	MATERIALS & SUPPLIES	\$250.00
PUBLIC DEFENDER	ELECTRIC	WATER	\$65.00
ELECTIONS	MATERIALS & SUPPLIES	MAINTENANCE EQUIP	\$1,697.00
MISC. JUDICIAL EXPENSE	CONTINGENCY RESERVE	HOMICIDE CASES	\$5,400.00
CORRECTIONS	RETIREMENT	TRASH REMOVAL	\$250.00
CORRECTIONS	RETIREMENT	MAINTENANCE EQUIP	\$50.00
SHERIFF	TRAVEL	VEHICLE MAINTENANCE	\$191.30
TOTAL			\$35,108.23

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business conducted at this meeting.

Public Questions and Answer Period:

Ron Wilshire asked if not accepting the final design will extend the time frame of the annex.

Commissioner Campbell said yes and stated that the project will continue. Wilshire asked if the stormwater will meet the 100 year flood level. Commissioner Faller answered that it will meet all requirements.

Ron Sweitzer asked for confirmation of a ground core sample being take at the project site, stating that he understands the site to be solid bedrock. Commissioner Campbell stated that the core samples were taken to recognize what type of foundation is needed. Campbell added that the basement portion of the annex will not be very large.

Nancy Banner asked if the design would be revisited and why there is a need for a second courtroom. Commissioner Brosius answered that the present second courtroom is not functional. Banner asked if there was a need to have two courtrooms and why the second courtroom was not functional. Brosius stated that according to the judge there are many court functions other than trials. Commissioner Campbell added that the third floor courtroom was created to be a magistrate's court office and was converted into a courtroom that is now too small.

Cindy Curran asked for further explanation of the estimated cost associated to the final design. Commissioner Brosius answered the estimate came in at approximately 10 to 11 million. Brosius continued that the stormwater system will add an additional \$400,000 and the commissioners want to keep the project under 8 million. Commissioner Faller added that the architect promised an estimated 8 million and now as we get closer to the design the numbers are coming together. The sewer system in the courthouse is inadequate, but we must stay within affordability. With everything considered, we must step back and see what we can afford. Curran also asked how the cost would be split for the renovation/annex project. Commissioner Faller answered that the cost is split equal for both buildings and the final cost would be split the same.

Howie Schmader commented that concerned citizens realize that something needs to be done. They just question the magnitude. Schmader said that the new courtroom will not be that much bigger than the old one and an existing building could be found for the 9-1-1 center. According to Schmader “a concrete building out in the country would be good enough”. Schmader added that the concerned citizens feel that another building is not necessary to move offices into and that empty offices in the courthouse could be used. The concerned citizens discuss cost and would like to have the commissioners’ view this project looking through others eyes. Commissioner Brosius assured the concerned citizens that the board intends to step back and take a good look at the project.

Nancy Banner stated her concerns for the county and asked the commissioners for the best use of county funds and to consider the historical look of the courthouse and old jail.

Eddie Quinn asked why a budget transfer for the county corrections from retirement to food. Donna Reinsel, County Fiscal Director, answered, “The general fund budget is created around what we think we will spend. The annual retirement contribution (ARC) dropped 2014. After the ARC was paid there were funds left. The jail population is up and they need food. The actuary sent a paper confirming that the ARC is paid. Reinsel further explained that the state will reimburse the county for some agency expenses and no money is taken from the actual employee retirement fund.”

Cindy Curran asked what the EADS Group final cost will be following a redesign and other extras. The commissioners stated that all the work done by EADS to the present is included in the original contract.

Keith Etzel asked for a copy of the Triad Company core sample report.

Scott Seeley asked if the courthouse/annex project is in limbo and what is the time frame moving forward. Commissioner Campbell stated that they are looking at all options and nothing is a done deal until the final design is approved. Seeley asked if the county has further considered a Haz Mat recycling and what grant reimburses there are for the current recycling. Commissioner Brosius said there will be no Haz Mat recycling at this time. Kristi Ditz from the Department of Planning and Development stated that the grant is through the Department of Environmental Protection (DEP) and the recycling company gives the county a rebate for electronic items such as computers, monitors, and laptops at approximately 10 cents a pound. Seeley then questioned what Elections IQ does for the county. Campbell stated that the county has been using Elections IQ for a number of years to help set up and monitor voting machines. Cindy Callihan, Elections Director, is lowering the cost by doing more, but the county will always find it necessary for this type help. Seeley wanted to know if there is a county match with the CCR and the Roads to Recovery contracts. CCR is covered by the state CCHIP. Roads to recovery has a 10 percent county match. Seeley’s last question was why the tax refund is being given. Commissioner Brosius stated that this is to correct an overpayment due to miss information in the assessment.

Keith Etzel asked if there is a running total so far for the renovation/annex project. Donna Reinsel stated that this project began in 2008/2009 with the previous board of commissioners and since then amounts to \$401,000.

Ron Wilshire asked about radio reception for 9-1-1 because he attended a meeting in Knox concerning portable radios vs. mobile. Commissioner Campbell explained that portables can’t be used for every situation, it depends on where they are used. They are good for talking person to person at a scene. Wilshire also asked if CCR replaces SAMS. The commissioners agreed that CCR will replace SAMS in most areas.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:58 a.m., the motion passed.