

Clarion County Board of Commissioners
Meeting Minutes
November 12, 2014

Those present: Carol Clinger Donna Reinsel Trisha Douglas Treasurer Snyder Kay Rupert
Nancy Jeannerat Evanne Gareis (press) Scott Seeley (press) Savannah Barr (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda: The Clarion County Treasurers report was added to the Correspondence. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the agenda as amended, the motion passed without opposition.

Approval of the Minutes: On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the minutes from the meeting dated October 28, 2014, as presented, the motion passed without opposition.

Correspondence:

- Supplemental grant award: Federal Community Mental Health Services Block Grant funds, fiscal year 2014-15, award of \$9,240 allocated for a county Mental Health Matters project for the purpose of building public awareness and knowledge around mental health.
- News Releases:
 - Community Action Inc.'s (CAI) Supportive Services for Veteran Families (SSVF) Project and the American Legion Riders, Post #66, are joining forces to serve Clarion County Veterans. Community Action's SSVF project provides assistance to veterans' families experiencing a housing crisis. Veteran families who are homeless or at imminent risk of becoming homeless receive intensive case management to assist them achieve long-term housing stability and economic independence. The American Legion Riders are providing funds and manpower to meet the needs of veterans beyond the resources of the SSVF project.
 - Community Action, Inc. is projected to receive a \$250,000 Community Services Block Grant (CSBG) for calendar year 2015 to conduct community catalytic work designed to identify needs and solutions impacting the residents and communities located in Clarion and Jefferson Counties. Residents and interested groups are invited to submit written comments and recommendations regarding this planned use of CSBG funds by the close of business Monday, November 17th to Community Action, 105 Grace Way, Punxsutawney, PA 15767 or email to rcardamone@jccap.org.
- Clarion County Treasurer's report for October 2014: The treasury balance as of October 31, 2014 was \$4,632,563.53.

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

1. Approval of the tentative 2015 Clarion County Budget.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the 2015 tentative county budget as presented, the motion passed.

Discussion: Commissioner Brosius presented the 2015 budget and explained that expenses are up \$3 million from 2014 due to proposed building project, but operating expenses were down 4 percent and salaries make up 71 percent of the budget. Medical insurance is up by 7.9 percent. There are no carry-over funds from last year. There will be no tax increase in 2015
Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2. Approval of the final design of the courthouse renovation/annex project

On a motion made by Commissioner Campbell and second by Commissioner Faller to table acceptance of the final design as presented by the EADS Group, pending further review, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Awarding of proposed work at the Human Service Complex:

a) proposed restroom renovations:

- 1) Delta Contractors & Design, Inc of Clarion: \$9,550
- 2) Nonprofit Development Corp. of Butler: \$13,695
- 3) Huebert Woodworking Inc of Lucinda: \$15,395

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the proposal and appoint Delta Contractors & Design, Inc to renovate the restroom at the HS Complex at a cost of \$9,550, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

b) proposed kitchen renovations:

- 1) Delta Contractors & Design, Inc of Clarion: \$16,025
- 2) Nonprofit Development Corp. of Butler: \$16,900
- 3) Huebert Woodworking Inc of Lucinda: \$18,885

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the proposal and appoint Delta Contractors & Design, Inc to renovate the kitchen at the HS Complex at a cost of \$16,025, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-abstained Commissioner Faller-yes

Note: These proposals were received at different points in time. The restroom proposals were requested and received in October of 2014, while the kitchen renovation proposals were requested and received in June of 2014, but awarding and work were postponed until the present time.

4. Approval of a new contract with Value Payment Systems, LLC for electronic payment services to enable the Tax Claim Bureau to receive delinquent tax payments by credit/debit card:

Effective: 11/12/2014 No charge to the county-card holder pays a fee to use service

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Value Payment Systems, LLC as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a new contract with Oasis Management Systems for commissary services at the jail:

Effective: 3 years from 1/2/15 to 12/1/17 County revenue: 40 percent of sales

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with Oasis Management Systems as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of a Memorandum of Mutual Aid Agreement with Venango County Prison for emergency aid as needed.

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the Memorandum of Mutual Aid Agreement as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of a new contract on behalf of the Mental Health Administration with Family Psychological Services for base funded blended case management and outpatient services and base funded support position.

Effective: 11/17/14 to 6/30/15 Cost: \$84,970/max.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract with Family Psychological Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of a quick claim deed for a property in Licking Township, Clarion County.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the quick claim deed for the Licking Township property as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

9. Appointment to the Clarion County Housing Authority Board of Directors:

- Reappoint Jill Over of Shippenville
- 5 year term from 1/1/15 to 12/31/19

On a motion made by Commissioner Campbell and second by Commissioner Brosius to reappoint Over to a 5 year term on the Housing Authority Board as presented, the motion passed without opposition.

10. Appointment to the Clarion County Conservation District Board as Farmer Directors:

- Reappoint Joseph Lowrie of Corsica to a 4 year term from 1/1/15 to 12/31/18

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the reappointment of Lowrie to a 4 year term on the Conservation District Board as presented, the motion passed without opposition.

- Appoint Nancy Kadunce of Clarion to a 4 year term from 1/1/15 to 12/31/18

On a motion made by Commissioner Brosius and second by Commissioner Campbell to approve the appointment of Kadunce to a 4 year term on the Conservation District Board as presented, the motion passed without opposition.

- Appoint Elise Deitz to fill the unexpired term of Arnold Greenawalt

On a motion made by Commissioner Campbell and second by Commissioner Brosius to appoint Deitz to fill the unexpired term of Greenawalt (term ending 12/31/15) on the Conservation District Board as presented, the motion passed without opposition.

11. Appointment change on the Subdivision and Land Development (SALDO) update stakeholder committee:

- Appoint Pam Moore to replace Bernie Spozio

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve Moore to replace Spozio on the SALDO stakeholder committee as presented, the motion passed without opposition.

12. Approval of a request submitted by the Clarion Civil Air Patrol for use of the Veterans Memorial Park on 12/13/2014 from 11 a.m. to 1:30 p.m. for a memorial wreath placement ceremony.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the request of the Civil Air Patrol to use the Veterans Memorial Park as requested, the motion passed without opposition.

13. Approval of the general fund bills dated October 24 through November 7, 2014, totaling \$633,394.23.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

14. Approval of the budget transfers dated October 10 to November 6, 2014, totaling \$9,034.20.

DEPARTMENT	FROM	TO	TOTAL
MISC. JUDICIAL EXPENSE	CONTINGENCY RESERVE	HOMICIDE CASES	\$185.00
SHERIFF	TRAINING	MATERIALS & SUPPLIES	\$126.00
CORRECTIONS	RETIREMENT	MAINTENANCE EQUIPMENT	\$1,000.00
COMMISSIONERS	TRAINING	MATERIALS & SUPPLIES	\$100.00
VETERANS AFFAIRS	RETIREMENT	MATERIALS & SUPPLIES	\$54.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICE	TRANSCRIBERS	\$526.00
PUBLIC DEFENDER	INVESTIGATORS	COURT APPOINTED	\$700.00
HUMAN RESOURCES	ADVERTISING	MAINTENANCE EQUIPMENT	\$60.00
GIS	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$1,988.31
CORRECTIONS	RETIREMENT	MAINTENANCE BUILDING	\$100.00
HUMAN RESOURCES	MATERIALS & SUPPLIES	MAINTENANCE EQUIPMENT	\$140.77
COMMISSIONERS	TRAINING	POSTAGE	\$60.00
PUBLIC DEFENDER	ADVERTISING	TRAVEL	\$150.00
ADULT PROBATION	ELECTRIC	FUEL	\$200.00
JUVENILE PROBATION	ELECTRIC	FUEL	\$200.00
DISTRICT COURT 18-3-01	POSTAGE	MATERIALS & SUPPLIES	\$500.00
ELECTIONS	MATERIALS & SUPPLIES	ADVERTISING	\$494.12
ELECTIONS	MATERIALS & SUPPLIES	TRAVEL	\$17.85
ELECTIONS	MATERIALS & SUPPLIES	ADVERTISING	\$432.15
DOMESTIC RELATIONS	LEGAL	TELEPHONE	\$2,000.00
TOTAL			\$9,034.20

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Evanne Gareis asked if there will be a raise for county employees in the 2015 budget. Commissioner Brosius stated that there will be a 2 percent raise across the board for non-union employees. He added that there may be those who get a little extra. Gareis asked for a description of the kind of work that would take place at the HS Complex. The kitchen will be remodeled to use for social events. The restroom will be modified for handicap accessibility to meet ADA regulations. Gareis asked if there have been problems with these areas of the building. These areas have not been used for over a year waiting for renovations.

Scott Seeley asked if the budget included the cost of work on the courthouse renovation and building of the annex. \$4 million have been included in the capital portion of the budget. Seeley asked Commissioner Campbell why he had abstained from voting on business item no. 3 for the HS Building kitchen renovation. Commissioner Campbell stated that he was unsure of the project. Seeley asked where the Family Psychological Services offices were based. The offices are based in Kittanning with an office on 5th Avenue in Clarion.

Savannah Barr asked why the decision on the annex final design was tabled. The final design was received late last week for review and the commissioners agreed that it is a lot to digest in such a short period of time.

Adjournment:

On a motion made by Commissioner Faller and second by Commissioner Campbell to adjourn the meeting at 9:32 a.m., the motion passed without opposition.