

Clarion County Board of Commissioners Meeting Minutes October 28, 2014

Those present: Carol Clinger Kay Rupert Donna Reinsel Trisha Douglas Nancy Jeannerat
Kristi Ditz Steve Allison Evanne Gareis (press) Scott Seeley (press) Savannah Barr (press)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda:

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

Approval of the Minutes: dated October 15, 2014

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated October 15, 2014, as presented, the motion passed.

Correspondence:

- A letter dated October 10, 2014, was received from the state Housing Finance Agency (PHFA) announcing a conditional award of \$14,250 in funding to support the county's Safe and Healthy Homes Project through the State Housing Affordability and Rehabilitation Enhancement (PHARE) Fund authorized under the Act 10 of 2010 and the Marcellus Shale Impact Fee, Act 13 of 2012.
- The 2014-2015 Pennsylvania Partners in the Arts (PPA) Project Stream Check Awards were distributed to Cameron, Clarion, Elk, Forest, Jefferson, McKean, & Potter Counties. Clarion County awards totaling \$7,840 were granted to Allegheny Riverstone Center for the Arts-\$2,191; Clarion County Arts Council-\$1,241; Clarion Free Library-\$1,235; Knox Once Upon a Christmas-\$1,444; United Way of Clarion County-\$1,729.

Announcements:

- Election Day, Tuesday, November 4th
- Work Session, Wednesday, November 5th, 9 a.m. in the conference room
- Veterans Day Holiday, Tuesday, November 11th, all county offices will be closed
- Commissioners/Salary Board Meeting, Wednesday, November 12th, 9a.m. in the conference room

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

1. Awarding of the county surplus vehicles based on review of the bids opened at the October 15th meeting :
(A) 2001 Mercedes Benz; VIN#7221 (B) 2005 Ford Escape; VIN#2271 (C) 2008 Ford Cutaway; VIN#2790 (D) 1994 Truck VIN #1837(includes 2001 Carmate trailer VIN #1968) (E) 2003 Chevrolet Tahoe VIN #4236 (F) 1973 Dump Truck VIN #9295 (G) B1750 Tractor 2/front-end loader (H) B2150 Tractor w/front-end loader (I) T1400 Tractor w/mowing deck (J) T1400 Tractor w/mowing deck

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the awarding of the county surplus vehicles as presented, the motion passed.

Car 1: 2001 Mercedes Benz VIN#7221	Richard T Rapp Jr Tionesta, PA \$1,250
Car 2: 2005 Ford Escape VIN#2271	Timothy P Schill Lucinda, PA \$1,250
Car3: 2008 Ford Cutaway - VIN#2790	Roger D Koski South Lyon, MI \$1,673
Car4:1994 Truck VIN#1837 & 2001 CarMate VIN#1968	All Bids for this vehicle were rejected
Car 5:2003 Chevrolet Tahoe VIN#4236	Curtis Wray Knox, PA \$3,200
Car 6:1973 Dump Truck VIN#9295	Weiser Auto Sales Lucinda, PA \$1,010
Car 7:B1750 Tractor w/front- end Loader	Terry Blair Clarion, PA \$2,000
Car 8: B2150 Tractor w/front- end Loader	Al Gaudino Freedom, PA \$2,530
Car 9: T1400 Tractor with Mowing Deck	Cory Theiss Strattanville, PA \$79
Car 10: T1400 Tractor with Mowing Deck	Cory Theiss Strattanville, PA \$79

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

On a motion made by Commissioner Campbell and second by Commissioner Faller to reject bid #4 (D) 1994 Truck VIN #1837 (including the 2001 Carmate trailer VIN #1968), the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 2. Approval of a new lease on behalf of the Court Administration with Lenovo, Inc. for seven computers to be used by staff in the court offices.

Effective: 48 months Cost: \$75/one-time fee \$226.88/month for a total of \$10,965.24

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new lease for computers to be used by the court administration staff as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 3. Approval to enter into an agreement with Ace Lightning Protection Inc. of Pittsburgh for consultation services regarding lightning protection for the courthouse/annex project.

Effective: October 28, 2014 Cost: \$2,800/not to exceed \$4,000

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agreement with Ace Lightning Protection to assess the lightning protection needed to add the annex to the courthouse.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Note: Ace lightning installed the original protection to the courthouse.

- 4. Approval of new vehicle leases with Clarion Ford on behalf of Children & Youth Services for two vehicles through the Ford Municipal Lease Program.

Effective: 4 year Lease installments: \$11,291.69/annually with \$649/one-time fees

- a) 2015 Front wheel drive SE Ford Taurus
b) 2015 SE Ford Focus

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the new leases as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 5. Approval of a contract renewal on behalf of Children & Youth Services with George Junior Republic of Pennsylvania for residential placement

Effective: October 1, 2014 to June 30, 2015 Cost: \$88.67 to \$353.06/day

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the renewal of the George Junior contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 6. Approval of appointees to the stakeholders committee of the Subdivision and Land Development Ordinance (SALDO).

Table with 6 columns: Number, Name, Affiliation, City, and other details. Lists 16 appointees to the SALDO committee.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the appointments to the SALDO committee as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 7. Approval of a proclamation declaring November as Adoption Awareness Month

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve declaring November as Adoption Awareness Month, the motion passed without opposition.

Note: Kay Rupert, Director of Children & Youth Services, stated that there will be a program event at the Clarion Mall on November 4th from 6 p.m. to 8 p.m. to bring awareness to adoption in Clarion County. Families who have adopted will be present.

- 8. Approval of a request submitted by the Chamber of Business & Industry to use Veterans Memorial Park and Gazebo from 1:30 to 2 p.m. as part of the Christmas parade and party on Saturday, November 29, 2014.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the request for use of the park as presented, the motion passed without opposition.

9. Approval of the General Fund bills dated: October 10th through 23rd, 2014, totaling \$714,778.49.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the paying of the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

10. Approval of the budget transfer(s) the dated October 10th through 23rd, 2014, totaling \$37,204.36.

DEPARTMENT	FROM	TO	TOTAL
VETERANS AFFAIRS	DUES	BURIAL & HEADSTONES	\$250.00
VETERANS AFFAIRS	MATERIALS & SUPPLIES	BURIAL & HEADSTONES	\$150.00
VETERANS AFFAIRS	FLAGS & MARKERS	BURIAL & HEADSTONES	\$231.36
COUNTY PARK	GROUND MAINTENANCE	FUEL	\$1,000.00
HUMAN RESOURCES	MATERIALS & SUPPLIES	TRAINING	\$480.00
PROTHONOTARY	MEDICAL INSURANCE	MATERIALS & SUPPLIES	\$43.00
CORRECTIONS	RETIREMENT	WATER/SEWAGE	\$7,800.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	MATERIALS & SUPPLIES	\$665.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	DRUG TESTING	\$90.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	TRANSCRIBERS	\$390.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	TRAVEL	\$100.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	WITNESS	\$255.00
COMMUNICATIONS	MAINTENANCE COMPUTERS	TRAVEL	\$500.00
COUNTY BUILDINGS	RETIREMENT	WATER/SEWAGE	\$1,000.00
CORRECTIONS	RETIREMENT	FOOD	\$15,000.00
DISTRICT ATTORNEY	RETIREMENT	TRANSCRIBERS	\$500.00
DISTRICT ATTORNEY	PROFESSIONAL SERVICES	DRUG TASK FORCE	\$3,000.00
VETERANS AFFAIRS	RETIREMENT	BURIAL & HEADSTONES	\$1,200.00
ADULT PROBATION	DUES	TRAINING	\$250.00
COURTS	PROFESSIONAL SERVICES	COURT APPOINTED	\$1,000.00
COURTS	ARBITRATION	COURT APPOINTED	\$2,500.00
CORRECTIONS	VEHICLES MAINTENANCE	MAINTENANCE EQUIPMENT	\$700.00
CORRECTIONS	VEHICLES MAINTENANCE	MAINTENANCE BUILDINGS	\$100.00
TOTAL			\$37,204.36

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the budget transfers as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Steve Allison asked if the lease on the CYS vehicles included mileage. Kay Rupert stated that the lease included unlimited mileage. Allison also asked if the computers for the court offices included software and would it not be cheaper to buy? According to Commissioner Campbell the specific court program software will be transferred to the new equipment and that the computers are ordered through CoStars state purchasing program which is cost effective and includes replacement warranty, docking station, and general software with the option to purchase for \$1 at the end of the lease. Allison asked for an explanation on the budget transfers from retirement. Campbell stated that this is a budgeted line item and no money is taken from actual retirement account. Commissioner Brosius stated that the money is from the Annual Required Contributions (ARC) and is budgeted for retirement administration expenses.

Evanne Gareis asked for further explanation on the purpose of Ace Lightning Protection services. Commissioner Campbell said that it was for assessment of what the needs are for the courthouse and annex. Commissioner Faller added that Ace installed the original system on the courthouse and is being called in to assess further needs for adding the annex.

Scott Seeley asked who the new computers will be used by. Commissioner Brosius stated that they were for the judge and his courts staff and be for general office use. He also asked if there was a county match associated with the contract with George Jr Republic. Kay Rupert stated that there is a 10 to 40 percent county match.

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Faller to adjourn the meeting at 9:26 a.m., the motion passed without opposition.