

Clarion County Board of Commissioners
Meeting Minutes
June 24, 2014

Those in attendance: Angi Keller Carol Clinger Treasurer Snyder Kay Rupert Donna Reinsel
Trisha Douglas Jeff Fowler Sheila Snyder Nancy Jeannerat Keith Decker Joe Buzard Josie Schultz
Evanne Gareis (LV) Scott Seeley (CI News) Chaundra Alderette (C93/1300 radio)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present

Approval of the Agenda: Commissioner Brosius added a contract for Children & Youth Services with John Drayer, Esq. as business item 3e. On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as amended, the motion passed.

Approval of the Minutes: dated June 10, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated June 10, 2014, as presented, the motion passed.

Correspondence:

- A news release dated June 12, 2014, was received from the state Department of Transportation (PennDOT) sending notification of a travel advisory for SR-68. PennDOT District 10's Clarion County Maintenance crews are performing work on a Department Force pipe replacement project on SR-68 in Monroe Township near Comet Market. The work is expected to be completed by the end of June.
- A municipal notice dated June 12, 2014, was received from EQT Production Company sending notification of its intent to submit an Erosion and Sediment Control General Permit-2 for oil and gas operations involving the installation of 16,000 ft. of pipeline from an existing well pad to a meter site at the Huey Pipeline Project in Toby Township.
- A notice has been sent to Clarion Borough Secretary Mark Hall of the need to close N. Jefferson Place on June 23rd and possibly June 24th to complete seven core borings on the west side of the courthouse (three being on the street) as part of the courthouse renovation/annex project.

Announcements:

- Work Session; Tuesday, July 1st, at 9 a.m. in the commissioners' conference room
- Independence Day Holiday; Friday, July 4th, All county offices will be closed
- NW County Commissioners Association meeting, Tuesday, July 8th, at Kittanning, Armstrong County
- Commissioners/Salary Board meetings, Wednesday, July 9th, at 9 a.m. in the conference room

Public Concerns and Comments:

There were no public concerns or comments at this meeting.

Business:

1. Approval of 2014-2015 (7/1/2014-6/30/2015) lease renewals for office space in the Human Service Complex with:

- a) Clarion Vocational Service (CVS)
Rent income: \$16,096

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the CVS lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- b) Children & Youth Services
Rent income: \$78,206

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the CYS lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- c) Human Services Department
Rent income: \$4,128

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve the Human Service Department lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- d) Service Access Management, Inc. (SAM)
Rent income: \$132,000

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the SAM lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
e) Mental Health/Developmental Disabilities/Early Intervention (MH/DD/EI)
Rent income: \$16,416

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the MH/DD/EI lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
f) Roads to Recovery
Rent income: \$3,288

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Roads to Recovery lease as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
Note: Lease rent is determined by annually recalculating the previous year's expenses per square foot. Each office is charged per square foot of office space. There is no profit to the county.

2. Approval of contracts on behalf of MH/DD Administration:

- a) Renewal with Clarion Vocation Services (CVS) Grimefighters for janitorial services.
Effective: 7/1/2014-6/30/15 Cost: \$2,280 County match: 10 percent

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the CVS contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
b) New contract with NHS Human Services for CRR placement of county youth.
Effective: 7/1/2014-6/30/2015 Cost: \$7,500 County match: \$750

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the NHS Human Service contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
c) Renewal with Service Access Management, Inc. (SAM) for MH, DD, AND EI services, administrative/fiscal services
Effective: 7/1/2014-6/30/2015 Cost: Allocation different for each service County match: 10 percent of specific categories

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the SAM contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
d) Renewal with Butler County Mental Health/Early Intervention/Intellectual Disabilities for the implementation and oversight of a 9 county shared Health Care Quality Unit (HCQU).
Effective: 7/1/2014-6/30/2015 Pass-through fund allocation: \$6,000

Nancy Jeannerat, MH/DD Administration Director, stated that this money is allocated for training and distributed by Butler County.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the contract with Butler County as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

3. Approval of contract renewals on behalf of Children & Youth Services with:

- a) Jennifer Carvaljal for psychiatric nurse consultation
Effective: 7/1/2014-6/30/2015 Cost: \$2700 County match: \$540

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Jennifer Carvaljal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
b) Martin Richards for trauma assessments
Effective: 7/1/2014-6/30/2015 Cost: \$8640 County match: \$1728

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Martin Richards contract as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes
c) Life Span Family Services for specialized foster care services.
Effective: 7/1/2014-6/30/2015 Cost: \$62.81-\$82.88/day County match: \$12.56-16.58/day

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the contract renewal with Life Span Family Services as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- d) Avanco International, Inc. for Child Accounting and Profile System (CAPS) application state approved case management system software, maintenance, and support.

1) Consulting agreement re: county specific issues, upgrades and reporting

Effective: 7/1/2014-6/30/2015 Cost: \$10,000 maximum County match: \$3360

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the Avanco contract renewal as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- 2) Child Accounting and Profile System (CAPS) application

Effective: 7/1/2014-6/30/2015 Cost: \$23,950 County match: \$8047

On a motion made by Commissioner Campbell and second by commissioner Faller to approve the contract renewal with Avanco for CAPS as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

- e) Contract amendment with H. John Drayer of Clarion for additional solicitor fees.

Effective: 7/1/2013-6/30/2014 Cost: \$600/mo-\$80/hr-\$42,000/yr Co match: \$8400/max

On a motion made by Commissioner Faller and second by Commissioner Brosius to approve the contract amendment with H. John Drayer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Note: There is a cap on the cost on Attorney Drayer's contract. With an unexpected large court case load for CYS attorney fees may go over the allotment. This amended amount is for the purpose of covering the added cost. The county match of \$8400/max did not change.

4. Approval of a new contract on behalf of the Human Resources with Campbell, Durrant, Beatty, Palombo, & Miller, P.C. to provide legal representation for labor and employment issues.

Effective as of June 25, 2014 Cost: \$190/hour plus expenses

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the new contract with Campbell, Durrant, Beatty, Palombo, & Miller, P.C. as presented, the motion passed.

Commissioner Campbell stated that hiring this firm will not be an additional cost for the county. This firm will be taking over legal representation of labor relations/employment issues from the county solicitor.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

5. Approval of a county tax refund to an Elk Township tax payer.

Refund of county taxes paid 2009-2014: \$582.59

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the tax refund to the Elk Township tax payer as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Discussion: Commissioner Campbell stated that this refund follows the correction of incorrect property measurements given to the assessment office years ago.

6. Approval of proclamations:

- a. County recognition for the Phoenix Rehabilitation & Health Services, located at on East Main Street on its first anniversary of service to the community.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the proclamation as presented the motion passed.

- b. County recognition in observance of Penn State Cooperative Extension's 100th Anniversary

Commissioner Brosius read the proclamation and then introduced Board of Director Members, Sheila Snyder and Keith Decker, and Extension District 2 Director, Jeff Fowler, who attended to accept the proclamation.

Fowler thanked the commissioners for the recognition and support. He stated that every day they are trying to make a difference through research at the University and couldn't do it without the counties help.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the Extension's proclamation as presented, the motion passed.

7. Approval of the use of county property

- a. Request submitted by Darlene Rupert to use the Veterans Memorial Park Gazebo for a small wedding in the gazebo on July 18, 2014, from 1 p.m. to 1:30 p.m.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the request to hold a wedding in the park as presented, the motion passed.

- b. Request submitted by Elise Deitz, Clarion Farmers Market Manager, to use the Veterans Memorial Park and the Employee Parking Lot for the Share the Harvest fundraiser dinner in

the park on August 2nd beginning at 5:30 p.m. The USDA has proclaimed August 3-9, 2014, as National Farmers Market Week. This fundraiser will benefit the Clarion Farmers Market. On a motion made by Commissioner Brosius and second by Commissioner Campbell to approve the request to use county property as requested, the motion passed.

8. Approval of the General Fund bills dated: June 6 through 20, 2014, totaling \$416,337.30. On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the payment of the general fund bills as presented, the motion passed.
Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

Commissioner Campbell thanked the public for its patience and cooperation this past week while the county was experiencing communication problems after a lightning strike at the courthouse. The administration building's computer system and phones have been down for almost a week.

Public Questions and Answer Period:

Scott Seeley asked what other issues that the law firm approved in business item no. 4 would be dealing with. Commissioner Campbell answered "Personnel, grievances, and collective bargaining. This firm comes highly recommended by the County Commissioners Association (CCAP)." Seeley also questioned the amendment to the H. John Drayer contract. Kay Rupert, Director of Children & Youth Services, stated that the work done by Drayer had exceeded the maximum compensation allowed. Due to an increase of court cases there is a need to extend Drayer's services and increase the total allowed. Evanne Gareis asked the commissioners if there are any other reasons for making the move to a new law firm for labor relations. Commissioner Campbell stated that the board feels that the firm is better qualified and specializes in labor relations and employee issues.

Adjournment:

On a motion made by Commissioner Brosius and second by Commissioner Campbell to adjourn the meeting at 9:36 a.m.