

Clarion County Board of Commissioners
Meeting Minutes
June 10, 2014

Those in attendance: Angi Keller Carol Clinger Treasurer Snyder Sean Garin Donna Reinsel
Trisha Douglas Evanne Gareis (LV) Scott Seeley (CI News) Chaundra Alderette (C93/1300 radio)

Roll Call: Commissioner Brosius-present Commissioner Campbell-present Commissioner Faller-present
Approval of the Agenda

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the agenda as presented, the motion passed.

Approval of the Minutes: dated May 27, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the minutes dated May 27, 2014, as presented, the motion passed.

Correspondence:

- A notice was received from the state Department of Transportation (PennDOT) announcing the payment of the counties June 2014, Liquid Fuels Tax Fund allocation in the amount of \$55,863.60. This allocation represents the counties bi-annual share of the Liquid Fuel Tax for 2014, and is used for the purpose of road and bridge maintenance, construction and equipment purchases.
- Municipal notice received:
 - April 30, 2014, from PennKraft Building Systems LLC located in Knox giving notice of an application to the state Department of Environmental Protection (DEP), Bureau of Air Quality Control for the renewal of an operations permit for its facility molding coating department.
 - June 2, 2014, from EXCO Resources (PA), LLC of Cranberry Township giving notice of plans to install/operate a compressor station to be located off SR 861 in Porter Township.
- Clarion County Treasurer's report for May 2014. Balance as of May 31, 2014: \$6,379,236.68

Announcements:

- Prison Board; Thursday, June 12th, 9 a.m. at the corrections facility
- Work Session; Tuesday, June 17th, 9 a.m. in the conference room
- Commissioners/Salary/Retirement Board meetings, Tuesday, June 24th, beginning at 9 a.m. in the conference room
- Doing Business with Local Government (free) workshop; June 25th, 9:30 a.m. – 11 a.m. at the Clarion Forestry Building located at 158 S. 2nd Avenue, Clarion
 - Learn how local government buys products and services; Understand Procurement process under county codes; find local bidding opportunities and what resources are available.
 - Register: www.northwestpa.org/government.org/government-contracting or call (814) 677-4800 or email robyny@northwestrpa.org

Public Concerns and Comments: (One person per issue or concern; three-minute limit per person.)

Business:

1. Adoption of Ordinance No. 1 for 2014, on behalf of the Clarion County Airport Authority. Commissioner Brosius introduced Sean Garin from Dinsmore & Shohl LLP. Garin explained the purpose of the ordinance authorizing a guaranty agreement. The county incurs a debt rental and guarantees the loan with an underlying pledge of taxes in case the Airport Authority should default on the loan. Various paper work, including the approved ordinance, guaranty agreement, and pay schedule will then be forwarded to the Department of Community and Economic Development (DCED) for approval.

On a motion made by Commissioner Faller and second by Commissioner Campbell to adopt Ordinance No. 1 for 2014, as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

2. Approval to send a letter of notification to the EADS Group approving the preliminary design for the courthouse renovation and annex building project. The letter will also authorize EADS to prepare the final design documents for review and approval.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve sending the letter of notification to the EADS Group as presented, the motion passed. In favor-3 Opposed-0

3. Approval of a new proposal by the EADS Group to submit a detailed report of utility lines after a PA One Call has marked lines for the county property, adjacent roads, and adjacent property (west side).
 - Effective: June 10, 2014 Cost: \$2,800

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve having EADS do a survey of lines going to utilities and coming back to the courthouse and then submit a detailed report after the PA One Call. Note: PA One Call is free.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

4. Approval of an addition to the Clarion County Park Policy:
 - Smoking is prohibited in designated tobacco-free zones such as the playground, soccer field, baseball fields, and community building.

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the addition the county park policy as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Note: The word smoking will be replaced by the words tobacco products.

5. Approval of a proposal submitted by Yohe Roofing, of Finleyville, Pa. for wind damage repair work to the courthouse clock tower roof and the main roof at the rear of the building.
 - Total cost of repair: \$5,860

On a motion made by Commissioner Campbell and second by Commissioner Faller to accept the proposal submitted by Yohe Roofing as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

6. Approval of a grant application on behalf of the District Attorney to the state District Attorney's Institute for the purpose of utilizing a consultant for the Multi-Disciplinary Review Team (MDIT) needs assessment/development of a joint investigation protocol for child abuse cases and development of a Child Advocacy Center (CAC).
 - Grant request: \$9,693.75

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the submission of the District Attorney's grant application as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

7. Approval of a county grant contribution request submitted by Headwaters Charitable Trust on behalf of the Knox-Kane Committee to help fund an appraisal of the multicounty trail corridor.
 - Grant request: \$15,000

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the grant contribution of \$15,000 to Headwaters Charitable Trust, to be funded from the Act 13 Marcellus Shale Legacy Funds, as presented, the motion passed.

Note: Forest County has pledged \$10,000, McKean County has pledged \$15,000, and discussions indicate that Elk County will pledge \$15,000.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

8. Approval of requests for use of County Property:
 - a) Submitted by the American Cancer Society (ACS) regarding the Relay for Life event at the County Park in Paint Township retroactive to June 7-8, 2014. Park use Fee: \$640

On a motion made by Commissioner Brosius and second by Commissioner Faller to approve the contract with the ACS as presented, the motion passed.

- b) Submitted by the Spec Ross McGinnis VFW Post 2145 requesting to use the Veteran's Memorial Park on September 11, 2014, from 5 to 8 p.m., for a Patriots Day Service.

On a motion made by Commissioner Campbell and second by Commissioner Faller to approve the use of the park as submitted, the motion passed.

- c) Submitted by Jamie Best, President on behalf of the Clarion County Foster Parent Association requesting the use of the Human Service Complex parking lot to have a yard sale fund raiser on June 28th from 9 a.m. to 5 p.m.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the use of the park as submitted, the motion passed.

- d) Submitted by Patricia McFarland on behalf of the Clarion Area Trail Towns Co-op requesting the use of the Veterans Memorial Park on Saturday mornings (8:30 a.m.-noon) retroactive from May 24, 2014, through October 18, 2014.

On a motion made by Commissioner Faller and second by Commissioner Campbell to approve the use of the park as submitted, the motion passed.

- 9. Approval of the General Fund bills dated: May 23 through June 6, 2014, totaling \$635,714.60.

On a motion made by Commissioner Campbell and second by Commissioner Brosius to approve paying the general fund bills as presented, the motion passed.

Roll call vote: Commissioner Brosius-yes Commissioner Campbell-yes Commissioner Faller-yes

Other Business:

There was no other business presented at this meeting.

Public Questions and Answer Period:

Scott Seeley asked if the Liquid Fuels allocation has been awarded. Commissioner Faller stated that requests will be accepted and awards made in October or November of this year. Seeley also questioned the content of the letter to EADS. The letter is for the purpose of acknowledging receipt of the provisional plans.

Adjournment:

On a motion made by Commissioner Campbell and second by Commissioner Brosius to adjourn the meeting at 9:28 a.m., the motion passed.