

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**December 27, 2017**

**Those attending:** Taylor Best; Trisha Douglas; Razanna Thomas; Rose Logue; Jeff Smathers; Lonnie McFall; Brett Whitling (press); Evanne Gareis (press); Ron Wilshire (press);

**Roll Call:** Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes** dated December 12, 2017:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 12/12/17 meeting, the motion passed without opposition.

**Announcements:**

- Reorganization Meeting/Work Session on January 2<sup>nd</sup>, 2018 @ 9am in the large conference room
- Commissioner/Salary Board Meeting January 9<sup>th</sup> @ 9am in the large conference room

**Correspondence:**

- Municipal Notice: Toby Township will be applying for a permit for the Henry Road Culvert Replacement due to deterioration of Cherry Run Culvert under Henry Road in Huey.
- Name change on Solid Waste Permit No. 101690 to Advanced Disposal Services Western PA, Inc.

**Public Concerns and Comments:**

**Business:**

1. Approval of the 2018 Clarion County General Fund Budget

On a motion made by Commissioner Heasley and seconded by Commissioner Brosius to adopt the 2018 Clarion County General Fund Budget as presented, the motion passed.

Roll Call; Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley-yes

2. Minimum Assessed Value to Generate a Tax Bill

On a motion to table this until the January 10, 2018 meeting made by Commissioner Heasley and seconded by Commissioner Brosius, the motion passed to table the minimum assessed value to generate a tax bill.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

3. Resolution #14 of 2017 – Adoption of the 2018 Budget and Tax Rates.

On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve Resolution #14 of 2017, the motion passed.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

4. Contract Renewal on behalf of Planning & Development with Kevin Reichard for engineering services as needed. Term: January 1, 2018 – December 31, 2018. Cost: \$40 per hour.

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the contract renewal for Planning & Development for Kevin Reichard's engineering services as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

5. Contract on behalf of the Office of Developmental Disabilities with Shawn McGill, MSW Contracting, Inc. for transgender counseling for individuals who currently receive counseling and to continue those services. Term: January 1, 2018 – June 30, 2018. Cost: \$780 for 6 months, fully funded through the State (SSBG – Social Services Block Grant)

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the contract on behalf of the Office of the Developmentally Disabled with Shawn McGill, MSW Contracting, Inc. as presented, the motion passed.

Roll Call; Commissioner Tharan- yes; Commissioner Brosius-yes; Commissioner Heasley-yes

6. Office Lease renewal for District Judge Miller 18-03-04 in New Bethlehem with landlord Ernest J. Dinger

Term: January 1, 2018 – December 31, 2022

Cost:

- \$825 per month January 1, 2018 through December 31, 2018;
- \$850 per month January 1, 2019 through December 31, 2019;
- \$875 per month January 1, 2020 through December 31, 2020;
- \$900 per month January 1, 2021 through December 31, 2021;
- \$925 per month January 1, 2022 through December 31, 2022;

On a motion made by Commissioner Brosius, and a second motion made by Commissioner Heasley to approve the lease renewal for District Judge Miller's office, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley - yes

**7. Airport Authority – Vacant Seat**

On a motion made by Commissioner Heasley, and a second made by Commissioner Brosius to appoint Gene Frederick of Leeper to the Airport Authority's vacant seat, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley - yes

**8. Clarification of the Hotel Tax Agreement with PA Great Outdoors. January 1, 2018 – June 30, 2018 the rate for the hotel tax split is 37.5% going to the County, and 62.5% going to PA Great Outdoors. Starting July 1, 2018 the rate split is going 50% / 50%.**

On a motion made by Commissioner Brosius, and a second motion made by Commissioner Heasley to approve of the Hotel Tax rates, the motion passed.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes

**9. Treasurer's Report – Treasurer Tom McConnell was absent from the meeting, no treasurer's report was presented.**

**10. Approval of the Treasurer's Report from the 12/12/2017 Commissioner's Meeting**

On a motion made by Commissioner Heasley and a second made by Commissioner Tharan to approve the Treasurer's Report from the 12/12/2017 Commissioner's Meeting, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes

**11. Approval of the county expenditures:**

- a) General Fund, dated: December 7 thru December 22, 2017 Total: \$475,193.60

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services, dated December 7 thru December 22, 2017 Total: \$280,308.80

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c) 9-1-1 Checking, dated: December 7 thru December 22, 2017 Total: \$19,000.82

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 9-1-1 Checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – yes; Commissioner Heasley- yes

- d) Transportation, dated December 7 thru December 22, 2017 Total: \$72,480.10

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Approval of Budget Transfer's requested from Dec 13 through Dec 22, 2017 and totaling \$24,239.01**

CLARION COUNTY TRANSFERS DECEMBER 13 to 22, 2017			
DEPARTMENT	FROM	TO	TOTAL
ADM BLDG	ELECTRIC	TRASH REMOVAL	\$100.00
COUNTY BLDG	ELECTRIC	TRASH REMOVAL	\$5.00
APO	ELECTRIC	TRASH REMOVAL	\$9.00
JPO	ELECTRIC	TRASH REMOVAL	\$9.00
DISTRICT COURT 18-3-04	ELECTRIC	TELEPHONE	\$5.00
DISTRICT COURT 18-3-03	CONSTABLE FEES	POSTAGE	\$100.00
COURTS	BOARD OF VIEWERS	PROFESSIONAL SERVICE	\$50.00
COURTS	BOARD OF VIEWERS	MATERIALS & SUPPLIES	\$300.00
JUVENILE PROBATION	MATERIALS & SUPPLIES	DRUG TESTING	\$300.00
MISC. GENERAL GOVT	WORKFORCE DEVELOPMENT	PROFESSIONAL SERVICE	\$5,886.00
CORRECTIONS	ELECTRIC	UNIFORMS	\$246.00
COUNTY PARKS	MAINTENANCE EQUIP	MIS. GOVERNMENT - CAPITAL	\$7,500.00
HUMAN SERVICE BLDG	MAINTENANCE EQUIP	MIS. GOVERNMENT - CAPITAL	\$5,500.00
911 FUND	911 MAINT. EQUIP	TRAINING	\$900.00
911 FUND	911 MAINT. EQUIP	TOWER RENT	\$325.00
DOMESTIC RELATIONS	LEGAL SERVICES	CONSTABLES	\$39.01
DISTRICT COURT 18-3-04	MATERIALS & SUPPLIES	POSTAGE	\$20.00
COURTS	COURT REPORTER	COURT APPOINTED	\$2,600.00
TAX CLAIMS	POSTAGE	PROFESSIONAL SERVICE	\$345.00
			\$24,239.01

On a motion made by Commissioner Brosius and a second made by Commissioner Tharan to approve the Budget transfers as presented, the motion passed.

Roll call; Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business:** No other business was presented at this meeting

**Department Head Questions or Comments:** No Department Head Questions or Comments at this meeting

**Public Questions and Answer:** Lonnie McFall: “Maybe just an update on your project on 6<sup>th</sup> street, money wise, time wise. You don’t have an opening start?”

Ron Wilshire: “The \$2,500 you mentioned for the historical society and sawmill center, those have previously been dropped from the budget before, right?”

Ron Wilshire: “On the 50/50 split for the hotel tax agreement, wasn’t there a percentage overall of how much the – “

Ron Wilshire: “So the hotel tax committee will have a lot more money to work with?”

Brett Whitling: “How many years was the county paying 75%?”

**Adjournment:** On a motion made by Commissioner Brosius and second by Commissioner Heasley to adjourn the meeting at 9:22 a.m., the motion passed without opposition.