

Clarion County Board of Commissioners
Meeting Minutes
December 12, 2017

Those attending: Taylor Best; Trisha Douglas; Razanna Thomas; Kay Rupert; Tom McConnell; Rose Logue; Shannon Barrios; Brett Whitling (press); Evanne Gareis (press); Ron Wilshire (press); Jack Gareis (press);

Roll Call: Commissioner Tharan-present; Commissioner Brosius-Absent; Commissioner Heasley-present

Approval of the Agenda: On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the agenda, the motion passed with a correction on the agenda, for Business Item #2, it should read "Municipal Liquid Fuel Grants FY 2017- For use in 2018"

Approval of the Minutes dated November 28, 2017:

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the minutes from the 11/28/17 meeting, the motion passed without opposition.

Announcements:

- Work Session December 19, 2017 @ 9am in the large conference room
- Commissioner/Salary Board Meeting December 27th @ 9am in the large conference room
- Heather Slater (Chief Clerk) has resigned, Bobby Smith (Captain of the Courthouse) retired, Ron Wolbert (911 Director) has resigned
- New Hires: Taylor Best (Confidential Admin. Assistant), Razanna Thomas (Confidential Admin. Assistant), Jeff Smathers (Public Safety Director)

Correspondence:

Public Concerns and Comments:

Business:

1. Adoption of the 2018 Clarion County General Fund Budget – On a motion made by Commissioner Tharan and seconded by Commissioner Heasley to table this until the 12/27/2017 meeting was passed without opposition.

Roll Call; Commissioner Tharan- yes; Commissioner Brosius- Absent; Commissioner Heasley-yes

2. Awarding of the 2017 Municipal Liquid Fuel Grants FY for use in 2018

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the municipal liquid fuel grants, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

3. Awarding of bid for the purchase of a tractor for the maintenance department.

On a motion made by Commissioner Tharan and a second by Commissioner Heasley to approve the purchase of a Kubota 4WD diesel tractor with a front bucket, salt spreader, a 54" mower deck, and attachable snow plow for the maintenance department, the motion.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

4. Resolution No. 13 for 2017 – DEP Abandoned Mine Reclamation in Paint Twp.

On a motion made by Commissioner Tharan and a second made by Commissioner Heasley to give the DEP permission to go across the county park and use the land to correct acid mine drainage, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

5. Minimum assessed value to generate a tax bill. (Tabled from last meeting).

On a motion made by Commissioner Tharan and a second made by Commissioner Heasley to approve minimum assessed value to generate a tax bill this was tabled at the November 28, 2017 meeting, the motion passed.

Roll Call; Commissioner Tharan- yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

6. Contract on behalf of the Court of Common Pleas with Equivant, CourtView Justice Solutions, Inc. of Canton, OH for software support/maintenance (system used for jury selection).

Term: 3/01/2018-2/28/2019 at a cost of: \$957 with annual renewal

On a motion made by Commissioner Tharan, and a second motion made by Commissioner Heasley to approve the contract on behalf of the Court of Common Pleas, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-Absent; Commissioner Heasley - yes

7. Contract renewal on behalf of Human Services/Homeless Assistance Program (HAP) with SAFE, Inc. for Bridge House services (fully funded through HAP program).

Term: 7/01/17-6/30/18 at a cost of: \$54,799

On a motion made by Commissioner Heasley, and a second made by Commissioner Tharan to approve the contract on behalf of Human Services/Homeless Assistance Program with SAFE, Inc. for Bridge House services, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius- Absent; Commissioner Heasley - yes

8. Contract on behalf of Children & Youth Services (CYS) with Justice Works Youthcare for Ongoing Case Management for the Fiscal Year: 2017/2018. The Ongoing Case Management cost is program funded.

Commissioner Tharan made the motion to approve of this contract on behalf of CYS pending review and clarification on that contract by attorneys. Commissioner Heasley seconded that motion, and the motion passed.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius- Absent; Commissioner Heasley-yes

9. Approval of the 2018 County Holiday Schedule

On a motion made by Commissioner Tharan and a second made by Commissioner Heasley to approve of the 2018 County Holiday Schedule as presented, the motion passed.

Roll Call: Commissioner Tharan – yes; Commissioner Brosius – Absent; Commissioner Heasley-yes

10. Approval of the 2018 County Employee payroll schedule

On a motion made by Commissioner Heasley and a second made by Commissioner Tharan to approve the 2018 county employee payroll schedule, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius- Absent; Commissioner Heasley-yes

11. Treasurer's Report: The treasurers report was presented

12. Approval of the county expenditures:

a) General Fund, dated: November 22 thru December 7, 2017 Total: \$768,936.25

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

b) 911 Checking, dated November 22 thru December 7, 2017 Total: \$20,862.77

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the 911 checking expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

c) Human Services, dated: November 22 thru December 7, 2017 Total: \$311,980.20

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the Human Services expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan- yes; Commissioner Brosius – Absent; Commissioner Heasley- yes
 d) Transportation, dated November 22 thru December 7, 2017 Total: \$1,926.80

On a motion made by Commissioner Heasley and second by Commissioner Tharan to approve the transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-Absent; Commissioner Heasley-yes

13. Approval of Budget Transfer’s requested from Dec 1 through Dec 7 and totaling \$3,726.48

| DEPARTMENT | FROM | TO | TOTAL |
|------------------------|----------------------|-----------------|------------|
| DISTRICT ATTORNEY | WITNESSES | DRUG TESTING | \$61.00 |
| PUBLIC DEFENDER | CONTINGENCY RESERVE | COURT APPOINTED | \$1,454.00 |
| CORONER | CORONER FEE EXPENSE | TRANSPORT | \$150.00 |
| DISTRICT ATTORNEY | CONTINGENCY RESERVE | TELEPHONE | \$908.00 |
| PUBLIC DEFENDER | CONTINGENCY RESERVE | COURT APPOINTED | \$319.50 |
| ADM. BLDG. | INTEREST | PRINCIPAL | \$38.87 |
| H.S. BLDG | INTEREST | PRINCIPAL | \$49.87 |
| MISC. GENERAL GOVT. | INTEREST | PRINCIPAL | \$96.24 |
| SHERIFF | MATERIALS & SUPPLIES | VEHICLE REPAIR | \$49.00 |
| DISTRICT COURT 18-3-01 | CONSTABLE FEES | BONDS | \$600.00 |
| | | | |
| | | | \$3,726.48 |

On a motion made by Commissioner Heasley and a second made by Commissioner Tharan to approve the Budget transfer the motion passed.

Roll call; Commissioner Tharan – yes; Commissioner Brosius – Absent; Commissioner Heasley-yes

Other Business: No other business was presented at this meeting

Department Head Questions or Comments: Tom McConnell commented that dog licenses are on sale

Public Questions and Answer: Brett Whitling (Press) – “Will the other municipalities not be able to complete their projects this year, like with the liquid funds?”

Ron (Press) – “What’s the contract amount for Justice Works? For the Children and Youth Services”

Commissioner Tharan answered that they’re not 100% sure yet, and are waiting for confirmation on the exact amount.

Ron also asked how many positions would be affected by this contract, Kay Rupert discussed the answer with him

“The three new positions you mentioned at the beginning of the meeting, are those mainly replacements for existing positions?”

Commissioner Tharan answered “Correct”

Adjournment: On a motion made by Commissioner Heasley and second by Commissioner Tharan to adjourn the meeting at 9:25 a.m., the motion passed without opposition.