

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**November 14, 2017**

**Those attending:** Heather Slater; Eileen Gruver; Kay Rupert; Tom McConnell; Cara Mullool; David Dunn; Robert Hargenrader; Matt Kaye; Larry McFadden; Matt Steinman; Brett Whitling (press); Evanne Gareis (press); Ron Wilshire (press)

**Roll Call:** Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda, the motion passed without opposition.

**Approval of the Minutes** dated October 24, 2017:

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the minutes from the 10/24/17 meeting, the motion passed without opposition.

**Announcements:**

- CCAP Fall Conference is scheduled from November 19 – 21, 2017 in Hershey.
- Work Session is scheduled for November 22, 2017 @ 9am in the large conference room.
- All County offices will be closed in observance of the Thanksgiving Holiday Thursday and Friday November 23<sup>rd</sup> and 24<sup>th</sup>.
- Commissioner/Salary/Retirement Meeting is scheduled for November 28, 2017 @ 9am in the large conference room.

**Correspondence:**

- Press Release the Hazard Mitigation Plan has been updated and available for public review

**Public Concerns and Comments** – Matt Steinman asked about Resolution No. 12. This will be addressed under Business.

**Business:**

1. Approval of the tentative General Fund 2018 Budget. On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve the tentative 2018 Budget, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley - yes
2. Resolution No.12 to formally announce its intention and resolve to eliminate the yearly depreciation on residential trailers/mobile homes. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve Resolution No.12, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes
3. Minimum assessed value to generate a tax bill. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the tax bill value, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
4. Contract amendments on behalf of MH – Effective Dates 7/1/17 – 6/30/18  
Roads to Recovery: Cost \$89,490 County Match: 10%  
Family Psych Assoc. Cost \$ 82,500 County Match: 10%  
On a motion made by Commissioner Heasley and a second by Commissioner Brosiusto approve multiple MH contracts, the motion passed without opposition.  
Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
5. 2017-2018 Hazardous Material Response Fund grant agreement for the performance period 7/1/17 thru 6/30/18. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Grant agreement, the motion passed without opposition.  
Roll Call; Commissioner Tharan –yes; Commissioner Brosius – yes; Commissioner Heasley-yes
6. MOU with Indiana County Jail agrees to house adult offenders over 18 in accordance with availability of cell space. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the MOU with the Indiana jail pending Solicitor review, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**7. Appointments to the Hotel Tax Committee for a three year term starting 11/1/2017 and ending 10/31/2017**

- a) Pamela Zahoran – member at large
- b) Sue Geiring –member at large
- c) Shannon Barrios –member at large

On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the appointments to the Hotel Tax Committee, the motion passed without opposition.

Roll Call; Commissioner Tharan-yes, Commissioner Brosius-yes, Commissioner Heasley-yes

**8. Appointment to the Airport Zoning Board for a three year term starting 11/1/2017 and ending 10/31/2017**

- a) Charles Kahle – Knox, PA

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Airport Appointment, the motion passed without opposition

Roll Call; Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes

**9. Appointments to the Conservation District Board to a four year term beginning 1/1/18 – 12/31/2021**

- a) Andrew Turner
- b) Pamela Moore

On a motion made by Commissioner Heasley and a second by Commissioner Brosius to approve the Conservation District appointments, the motion passed without opposition.

Roll Call; Commissioner Tharan – yes; Commissioner Brosius- yes; Commissioner Heasley- yes

**10. Appointments to the Planning Commission Board to a four year term which will run from 1/1/18 thru 12/31/2021**

- a) Angela Burtner
- b) Hugh Henry

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the appointments to the planning commission, the motion passed without opposition.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**11. Letter of Support regarding the franchise territory application to the Public Utility Commission filed by Pennsylvania American Water. The application includes capturing approx. 1,800 feet of existing sewer main on Mayfield Road in Monroe Twp, Clarion County. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Letter of Support for PUC, the motion passed without opposition.**

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**12. Letter of Support for the USA Choice Application for an Education Broadband Services license to operate a wireless broadband network in Clarion County. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Letter of Support for USA Choice Application, the motion, the motion passed without opposition.**

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**13. Letter of Support to the PA Commission on Crime and Delinquency by the Armstrong-Indiana-Clarion Drug and Alcohol Commission to be the designated applicant for the Centralized Coordinating Entity for Clarion County to distribute naloxone to Clarion County First Responders. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Letter of support to PA Commission on Crime and Delinquency, the motion passed without opposition.**

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**14. Kristi Amato Re-appointment Section 504 Coordinator for Clarion County. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve Re-appointment of Kristi Amato, the motion passed without opposition.**

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**15. Tax exemption request for two Madison Township residents. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the tax exempt request, the motion passed without opposition.**

Roll Call; Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes

**16. Live Nativity Dec 1-2 Trinity point Church of God at the Clarion Veterans Memorial Park. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Live Nativity at Veterans Park, the motion passed without opposition.**

Roll Call; Commissioner Tharan- yes; Commissioner Brosius-yes; Commissioner Heasley-yes

17. Treasurer's Report. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Treasurer's Report, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius; Commissioner Heasley-yes

18. Approval of the county expenditures:

a) General Fund, dated: October 23 thru November 9, 2017 Total: \$756,607.34

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

b) Human Services, dated October 23 thru November 9, 2017 Total: \$252,357.73

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the human service expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

c) 911 dated: October 23 thru November 9, 2017 Total: \$2,064.00

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the 911 expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

d) Transportation dated: October 23 thru November 9, 2017 Total: \$39,024.15

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Transportation expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes

19. Approval of Budget transfer's totaling \$4,793.01

DEPARTMENT	FROM	TO	TOTAL
COURTS	ARBITRATION	TRAINING	\$250.00
SHERIFF	MATERIALS & SUPPLIES	PROFESSIONAL SERVICES	\$215.61
ADULT PROBATION	TRAVEL	TRAINING	\$300.00
PUBLIC DEFENDER	WATER & SEWAGE	COURT APPOINTED	\$150.00
PUBLIC DEFENDER	MATERIALS & SUPPLIES	COURT APPOINTED	\$338.00
SHERIFF	MATERIALS & SUPPLIES	EQUIPMENT MAINTENANCE	\$125.40
PUBLIC DEFENDER	MATERIALS & SUPPLIES	COURT APPOINTED	\$89.00
SHERIFF	MATERIALS & SUPPLIES	VEHICLE MAINTENANCE	\$1,325.00
DISTRICT COURT 18-3-04	CONSTABLE FEES	MATERIALS & SUPPLIES	\$2,000.00
TOTAL			\$4,793.01

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfer the motion passed.

Roll call; Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley-yes

**Other Business:** RACP agreement. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the funding request for the RACP agreement, the motion passed without opposition.

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

**Department Head Questions or Comments:** No Department Head questions at this meeting

**Public Questions and Answer:** No public question at this meeting

**Adjournment:** On a motion made by Commissioner Tharan and second by Commissioner Brosius to adjourn the meeting at 9:49 a.m., the motion passed without opposition.