

**Clarion County Board of Commissioners**  
**Meeting Minutes**  
**August 10, 2017**

**Those attending:** Heather Slater; Trisha Douglas; Ron Wolbert; Kay Rupert; Tom McConnell; Randall Stahlman; Amy Glasl; Todd Kline; Jamie Mahle; Robert Hargenrader; Scott Bell; Brett Whitling (press); Ron Wilshire (press)

**Roll Call:** Commissioner Tharan-present; Commissioner Brosius-present; Commissioner Heasley-present

**Approval of the Agenda:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the agenda as presented, the motion passed without opposition.

**Approval of the Minutes** dated July 25, 2017:

On a motion made by Commissioner Heasley and second by Commissioner Brosius to approve the minutes from the 7/25/17 meeting, the motion passed without opposition.

**Announcements:**

- Work Session is scheduled for August 15, 2017 @ 9 a.m. in the large conference room

**Public Concerns and Comments-** Jamie Mahle-CL President – asked about contract for SRO for school and the status. Amy Glasl – superintendent also asked status. Commissioner Tharan informed them it was pending solicitor review. Scott Bell asked if we could start posting agenda on bullet board again. We informed him we would look into this. Ron Wilshire (press) asked how many schools in county have SRO's.

**Business:**

1. Award Hager Paving the Administration Drive Paving Bid. On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve Hager the lowest Bid, the motion passed without opposition.  
Roll Call: Commissioner Tharan – yes, Commissioner Brosius – yes, Commissioner Heasley – yes
2. West Penn Power Company License Agreement for Pole Attachments. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve West Penn Power License Agreement, the motion passed without opposition.  
Roll Call: Commissioner Tharan –yes; Commissioner Brosius – yes, Commissioner Heasley - yes
3. Clarion County Housing Authority 5 year plan and Environmental Review to the Department of Housing and Urban Development On a motion made by Commissioner Brosius and a second by Commissioner Heasley to approve Housing Authority 5 year plan, the motion passed without opposition.  
Roll Call; Commissioner Tharan –yes; Commissioner Brosius – yes, Commissioner Heasley - yes
4. Food Bank of Northwest Pennsylvania, the County point of contact will be changed to Chief Clerk, Heather Slater. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to make chief clerk point of contact for food bank – The motion passed without opposition.  
Roll Call; Commissioner Tharan –yes; Commissioner Brosius – yes; Commissioner Heasley - yes
5. RFP's for Single Audit for 2017-2019. On Motion to made by Commissioner Brosius and a second made by Commissioner Heasley to approve the RFP's for Single Audit, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
6. New Contract with COSTAR as Electric Supplier. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the COSTAR contract the motion passed without opposition.  
Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
7. Appointment of new Board Member, Coni Kifer, to the MH/DD Advisory Board for a 3 year term. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the new Board Member Coni Kifer, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes
8. Replacement of the heating & cooling system in the director's office area at the 911 Center. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the Heating and Cooling System the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes

9. Purchase on behalf of the County Probation Office for a 2017 Ford Explorer from Clarion Ford through the COSTARS Purchasing Program. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the purchase of new Probation vehicle. The motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
10. 2017 State Homeland Security Grant Program Agreement for the performance period September 1, 2017 through August 31, 2020. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the State Homeland Security Grant Program Agreement the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
11. Multiple Amendments to Contracts on behalf of Developmental Disabilities – Effective dates 7/1/17 – 6/30/18
- a) Center for Community Resource - Cost: \$2000.00 (\$1000.00 Increase) - County Match 10%
  - b) Family Links - Cost: \$2000.00 (\$1000.00 increase) - County Match 10%
  - c) Service Access Mgmt. Inc (SAM) Cost: \$15,000 County Match 10%
- On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the amendments to DD contracts. The motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley-yes
12. Contract renewals on behalf of Human Services
- a) Clarion Office Equipment – copier maintenance Cost \$.01/black copy, \$.07/Color copy  
County Match 10-20% Effective Date 9/25/17 – 9/25/18
  - b) Helpmates – Homemaker Services- home base support- Cost \$16.67/hr  
County Match 0 Effective Date 7/1/17 -6/30/18
- On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the HS contract renewals. The motion passed without opposition.  
Roll Call; Commissioner Tharan- yes; Commissioner Brosius-yes; Commissioner Heasley-yes
13. Contract renewals on behalf of CYS – Effective Date 7/1/17 – 6/30/18
- a) Clarion County Promise – homemaker mentor Cost: \$30,000 County Match: 20%
  - b) Clarion County Promise – group decision making Cost: 40,000 County Match \$2000
  - c) Clarion County Promise- Collaborative board Cost \$41,000 County Match 20%
  - d) Clarion County Promise- In home parenting Cost \$241,223 County Match 20%
  - e) Brenda Manno, Project Point of Light – sex offender and victim assessments and treatment  
Cost \$9500 County Match 20%
  - f) Martin Richards-Licensed Social Worker Cost:\$10,560 County Match \$2,112
  - g) A-C Valley School District- In Home parenting Cost: \$5,000 County Match \$1,000
  - h) Big/Brothers/Big Sisters of Venango-  
Cost: \$15,000 County Match \$3,000
  - i) Misty Isle Bridges, Inc- Kids in Common Pro. Cost: \$33,608.40 County Match \$ 20%
  - j) Pope, Drayer, Frency & Heeter-Solicitor Fees Cost: \$58,000 County Match \$11,600
  - k) Mars Home for Youth-Multi Systemic Therapy Cost: \$65/day County Match 5%
  - l) Justice Works Youth Care-Truancy Remediation Cost: \$77.25-82.50/hr County 10-20%
  - m) Martin E. Knezovich-Clinical Polygraphs Cost: \$275/per admin County \$20%
  - n) Katie L. Haun – Clinical Polygraphs Cost: \$275/per admin County \$20%
  - o) Scott Patterson – Cinical Polygraphs Cost: \$275/per admin County \$20%
  - p) AAA Life Services – Abstinence Program Cost: \$38,336 County Match \$7667
- On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the multiple CYS contract renewals. The motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes
14. Contract Amendments on behalf of CYS – Effective Dates 7/1/16 – 6/30/17
- a) Brenda Manno Project Point of Light – Sex offender assessment and treatment  
Cost: \$43,115 County match: 20% less offender payments
  - b) Pope, Drayer, French, & Heeter P.C. – Solicitor fees  
Cost: \$17,578.99 County Match: \$3,515.79
- On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the CYS amendments, the motion passed without opposition.  
Roll Call; Commissioner Tharan-yes; Commissioner Brosius- yes; Commissioner Heasley-yes
15. New Contracts on behalf of CYS
- a) Perseus House Inc, Brighter Horizons Girls RTF services

- Cost: \$327.51/day                      County match: 0
- b) Children’s Home of Bradford d/b/a Journey Health System-RTF foster care – community residential services  
Cost: 91.47-196.79                      County Match: 20%
- c) Hoffman Homes Inc – Residential Services  
Cost: 243.76                                  County Match: 0
- d) NHS Pennsylvania - foster care services  
Cost: \$25 – 100/day                      County Match: 20%

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the new contracts for CYS, the motion passed without opposition.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley - yes

- 16. Contract renewal on behalf of the County Park with Clarion River Valley Strikers Soccer Team  
Term: 4/1/18 – 10/31/2019                      Cost: 0

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the Clarion River Strikers Soccer Team Contract. The motion passed without opposition.

Roll Call; Commissioner Tharan- yes; Commissioner Brosius- yes; Commissioner Heasley - yes

- 17. Treasurers Report balance as of July 1, 2017 is 6,212,639.26

- 18. Approval of the county expenditures:

- a) General Fund, dated: July 24 thru August 8, 2017                      Total: \$605,961.29

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the general fund expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- b) Human Services, dated July 27 thru August 8, 2017                      Total: \$305,613.97

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the human service expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- c) 911 dated: July 27 thru August 8, 2017                      Total: \$8,329.77

On a motion made by Commissioner Brosius and second by Commissioner Heasley to approve the 911 expenditures as presented, the motion passed.

Roll Call: Commissioner Tharan –yes; Commissioner Brosius-yes; Commissioner Heasley-yes

- 19. Approval of Budget transfer’s totaling \$1500.00

DEPARTMENT	FROM	TO	TOTAL
911	MAINTENANCE COMPUTER	TRAINING	\$500.00
DISTRICT ATTORNEY	CONTINGENCY RESERVE	TRANSCRIBERS	\$1,000.00
TOTAL			\$1,500.00

On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve the Budget transfer the motion passed.

Roll call; Commissioner Tharan – yes; Commissioner Brosius – yes; Commissioner Heasley –yes

**Other Business:** Child Welfare Information Solutions (CWIS) Data Sharing Agreement. On a motion made by Commissioner Heasley and a second made by Commissioner Brosius to approve the CWIS contract the motion passed without opposition

Roll Call: Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

Cub Scout Troup #51 requesting the use of County Veteran’s Memorial Park. On a motion made by Commissioner Brosius and a second made by Commissioner Heasley to approve Cub Scouts to use the park, the motion passed without opposition.

Roll Call; Commissioner Tharan-yes; Commissioner Brosius-yes; Commissioner Heasley- yes

**Department Head Questions or Comments:** Rose Logue stated that budget information has been delivered to department heads and things have been started in this process. Thomas McConnell stated that the 2D doe licensees are sold out and they sold approximately 10,000 licenses. Robert Hargenrader asked questions concerning the Hotel Committee.

**Public Questions and Answer.** Robert Hargenrader asked questions concerning the Hotel Committee.

**Adjournment:** On a motion made by Commissioner Heasley and second by Commissioner Brosius to adjourn the meeting at 9:42 a.m., the motion passed without opposition.